# FOOTBALL ASSOCIATION OF PRETORIA LOCAL STATUTES (Version 5)

## Preamble

**Noting;**
That the first organized formation of football at National level was established in 1892;
That the fragmentation in South African sport in general and football in particular, was caused by the policies of racial discrimination and apartheid;
That the policies of racial discrimination and apartheid based on the ideology of white supremacy over people of colour created a situation of independent existence of the various football organizations against the wishes of the majority of the football family in the country.

**Acknowledging;**
The meaningful role played by heroes and heroines of our struggle against racialism and ethnicity, and the role of non-racial organizations in particular in their attempts to unify football in South Africa.

Further acknowledgment;
that as the local structure which is part of a United, non-racial, non-sexist and democratic country;
that the aforementioned social conditions were and still are the fundamental requirements for the entry of South African sport into the international sporting community in general, and in respect of football in particular to the FEDERATION INTERNATIONALE de FOOTBALL ASSOCIATION (FIFA) and Confederation Africaine de Football (CAF), Confederation of Southern African Football Associations (COSAFA) and South African Sports Confederation and Olympic Committee (SASCOC)
These articles of the local statutes of the Football Association of Pretoria (FAP), as set out herein, shall cancel and replace any previous articles of the Statutes of the FAP, notwithstanding anything to the contrary included in such previous articles of the Statutes, and shall become full force as effect from the 27th November 2024.

**Realising;**
The urgent need to fulfil the historic task of unifying the different football organizations in preparation for a united, democratic, indivisible and non-racial South Africa.
The need to defend the democratic gains and to transform South African football to be in line with democratic values underpinning the South African Constitution and to be world class.

**Recognising** a non-racial society in which: -
all people shall be equal before the law;
there is no oppressive interference with the rights of individuals;
athletes/players compete equally and fairly in football;
all shall have access to relevant, compulsory and equal education, adequate
residential and recreational facilities in general and adequate housing in particular and have a universal franchise system determined by the will of the people;
people enjoy the principles of democracy, accountability and transparency;
all people enjoy freedom of association, freedom of movement, freedom of domicile, freedom to ownership of land, freedom to participate fully in the economy of the country and share in its wealth and live in peace, harmony and comfort.

**Confirming;**
The philosophy of non-racialism to be the guiding principle in the organization and in our endeavour to enhance unity, peace and harmony in sport in our country;
that since unification of national football structures on 23 March 1991 and re- admission to CAF and FIFA one National Football governing body was constituted;
that the National Football Federation is part of South Africa having a new constitution which entrenches norms and values of the civilized world and a Bill of Rights;

**RESOLVING by supporting**
to constitute the Members of the SASA, SASF, FASA and the SANFA, into an indissoluble single organization under the SOUTH AFRICAN FOOTBALL ASSOCIATION (SAFA) and under the constitution hereby established to promote and control Association Football in SOUTH AFRICA and to give effect to the ideas set out in this preamble.

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**ARTICLES OF ASSOCIATION**
**(Football Association of Pretoria)**

## DEFINITIONS

In this Constitution, the Rules and Regulations, unless the context indicates otherwise,

**"Absolute Majority":** means more than half of the entire Membership that is eligible and entitled to vote;

**"Associate Member":** means an associate Member affiliated to the FAP

**"Association Football":** means the game controlled by FIFA and organized in accordance with the Laws of the Game;

**"CAF":** means the Confederation Africaine de Football;

**"Close of business":** means by no later than 12h00 on weekdays (Mondays to Fridays) excluding weekends and public holidays;

**"Club":** means a football Club affiliated to the league administered by the Association or Member of the Football structure affiliated to the Association or its associate Member;

**"Statutes":** means these Articles of Association as amended from time to time;

**"Constitution of the Republic":** means the Constitution of the Republic of South Africa Act 108 of 1996 as amended from time to time;

**"Executive office in FAP":** means the positions of President, Snr Vice President, Jnr Vice President or Member of the Local Executive Committee;

**"FIFA":** means the Federation Internationale de Football Association;

**"SAFA Statutes"** or **"Statutes of SAFA":** means the statutes, rules and regulations of SAFA;

**"IFAB":** means the International Football Association Board;

**"Intermediary":** a natural or legal person who, for a fee or free of charge, represents players and/or clubs in negotiations with a view to concluding an employment contract or represents clubs in negotiations with a view to concluding a transfer agreement.

**"Emergency Committee":** means the Emergency Committee as required and formed by the FAP executive committee.

**"Member in good standing":** means a Club or associate member which has complied with all obligations imposed upon said members;
Financial obligations – No fees / fines or any other monies outstanding.
Disciplinary obligations – No current suspension of any sort imposed.

**"Office-bearer":** means the positions of President, Snr Vice President, Jnr Vice President or Member of the Local Executive Committee;

**"Ordinary Courts":** means courts of law established in terms of the laws of the Republic of South Africa and the Constitution of the Republic of South Africa;

**"Player":** means any amateur or professional football player registered with the Association or through its Members;

**"Registered Auditor":** means an individual or firm registered as an auditor with the Regulatory Board

**"Regulations":** means Regulations made in terms of the FAP Statutes;

**"Rules"**: means Rules made in terms of the FAP Statutes;

**"S.A.S.C.O.C.":** means the South African Sports Confederation and Olympic Committee with the corresponding SACOC structure being affiliated to the Local Sports Council;

**"SAFA"**: means the South African Football Association;

**"Secretary":** Any reference to secretary in this document will handled by the Administration Officer.

**"Simple Majority"**: means more than half of the eligible Members who are present in a meeting, and who are entitled to vote;

**"The League"**: means an association of football clubs participating in organized completion under the aegis of the Association and subordinate to the Association.

**"TRFA":** means Tshwane Regional Football Association – previously named "SAFA Tshwane"

**"FAP":** means Football Association of Pretoria

**"President":** means Senior office bearer of the FAP

# 1. NAME, HEADQUARTERS. LEGAL FORM OF THE ASSOCIATION.

1.1 The Association hereby constituted shall be known as the Football Association of Pretoria and hereinafter referred to as the FAP.
In this Statutes, the Association is referred to as the Football Association of Pretoria
1.2 The LOGO will be portrayed as per the header page of this document
1.3 The area of jurisdiction of The Local FA shall be throughout the Tshwane Central Local Municipality (demarcated by TRFA)
1.4 The headquarters of The FAP shall be as stated and recorded on the FAP Website.
1.5 The date of incorporation of The Local FA is 1901
1.6 The FAP shall be a *"universitas"* with full legal personality including the rights to sue and be sued in its own name and to hold property in its own name. It is formed for an unlimited period of time.
1.7 No Member or office-bearer of the FAP shall have any right to its assets nor incur any liability for its obligations.
1.8 The colors of the association shall be crimson and gold. Association, subject to the fact in an emergency the association shall have the right to Authorise the wearing of such other colors as it may decide suitable.
The alternate colors of the association shall be sky blue and navy. These colors may be worn at competition tournaments by any teams representing the association.

# 2. AIMS, OBJECTIVES AND POWERS OF THE ASSOCIATION.

The FAP shall have no other objectives save for the objectives provided for below and the funds it raises be employed exclusively in the promotion of such objectives and provided further that The FAP's activities shall be limited to the LFA. The FAP shall have the following aims and objectives:

2 Aims, objectives and Powers of the association
2.1 to carry on the public benefit activity of administering, developing, co-ordinating and promoting the game of football in which the participants take part in accordance with the principles as laid down in the statutes of SAFA.
2.2 to improve the game of football constantly and promote, regulate and control it throughout the Tshwane Central area in accordance with the principles of fair play and its unifying, educational, cultural and humanitarian values, particularly through youth and development programmes;
2.3 to organise competitions in Association Football in all its forms, by defining precisely, as required, the areas of authority delegated to the various Members and Leagues of which it is composed;
2.4 to draw up regulations and provisions and to ensure their enforcement;
2.5 to protect the interests of its Members;
2.6 to respect and prevent any infringement of the statutes, regulations, directives and decisions of TRFA, SAFA, COSAFA, CAF and FIFA as well as the Laws of the Game and to ensure that these are also respected by its Members;
2.7 to prevent all methods or practices which might jeopardise the integrity of matches or competitions or give rise to abuse of Association Football;
2.8 to control and supervise all football matches of all forms played throughout its territory;
2.9 to manage Local sporting relations connected with Association Football in all its forms;
2.10 to host competitions at both Local and Regional levels;
2.11 to settle disputes arising between Members or bodies or persons connected directly or indirectly with football within its area of jurisdiction;
2.12 to raise funds by means of subscriptions, donations and from the carrying on of any business, trade or undertaking consistent with or ancillary to its objects or is calculated directly or indirectly to advance the interests of SAFA
2.13 to affiliate to TRFA; and SASCOC structure in the area namely the Local Sports Council;
2.14 The FAP shall have the full power and authority to do any act, matter or thing as may be required to give effect to the aims and objectives of The FAP as described herein, including, but not limited to the following powers: -
2.14.1 to engage staff on the basis of a policy of fair employment and equal opportunities;
2.14.2 to acquire assets and enter into commitments for the promotion of its aims and objectives;
2.14.3 to confer honours and awards on individuals, in recognition of their contribution to football in South Africa;
2.14.4 to enter into donor funding arrangements with companies or individuals and to solicit and accept fees, donations, bequests, contributions, and subscriptions for the funds of The FAP, provided however that The FAP shall ensure that no donor will derive any monetary advantage from any monies paid to and on behalf of The FAP
2.14.5 to take, lease, purchase or otherwise acquire premises, equipment, vehicles, furniture and other property or assets, whether

movable or immovable which may be deemed necessary or convenient for any of the purposes of The FAP, and in order to provide suitable equipment, accommodation and football facilities;

2.14.6 to improve, manage, develop, exchange or lease, mortgage, sell, dispose of, turn to account and grant options, rights and privileges in respect of, or otherwise deal with, or any part of the property and rights of The FAP;

2.14.7 to subscribe, grant subsidies out of, administer and invest the funds of The FAP in such manner as it may be deemed best to achieve the objects and purposes of The FAP;

2.14.8 to enter into such commercial or other transactions in connection with any trade or business of FAP as may seem desirable for the purpose of FAP's affairs;

2.14.9 to borrow, or raise money in such a manner as The FAP shall deem fit, and in particular to secure payment of any money borrowed by means of mortgage, pledge, charge or lien to secure and guarantee the due performance by The FAP of any obligation or liability it may undertake;

2.14.10 to open and operate banking accounts and to draw, make, accept, endorse, sign, discount, execute, issue cheques, promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable instruments;

2.14.11 to make rules which shall not be inconsistent with the terms of this Statutes. The Rules of The FAP shall have the same force and effect as if they were incorporated in the Articles of the Statutes (See separate document labelled "FAP Statutes Part B – Rules & Bye-Laws")

These rules supersede the senior governing body's (SAFA, FIFA) in respect of the FAP's competition rules and may be amended as required and voted for via the FAP club members.

2.14.12 to select teams for Local and Representative matches at all levels within its area of jurisdiction and to arrange tours and to sanction matches in and regulate the transfer of players to and from the FAP in terms of the FAP rules and SAFA Regulations The status of Players and the provisions for their REGISTRATIONS AND TRANSFERS shall be regulated by the FAP in accordance with the current FAP RULES and SAFA Regulations for the Status and Transfer of Players.

2.14.13 to keep or cause to be kept, true accounts of all receipts, credits, payments, assets and liabilities of The FAP and all other matters necessary for showing the correct financial state of affairs of The FAP. The accounts shall be kept in such books and in such manner as the FAP Executive Committee deems fit and to the satisfaction of the Auditors of The FAP;

2.14.14 to appoint auditors to audit annual accounts of The FAP;

2.14.15 to inquire into the administrative and/or financial affairs of Members, and, where necessary, to recommend corrective measures in this regard, and if these measures are not implemented to take over the administrative and/or financial affairs of the Member until these are placed on a satisfactory footing;

2.14.16 to appoint such sub-committees or commissions upon such terms as it may consider necessary to give effect to its powers;

2.14.17 to suspend, fine, terminate the Membership of or otherwise deal with any Member, Club or individual affiliated to The FAP or any of its Members for infringing the Statutes, regulations, policies, principles or resolutions of The FAP or for engaging in acts of misconduct, improper practices, misdemeanour, acts of defiance, or for bringing The FAP into disrepute.

2.14.18 to establish, subscribe or carry on through any subsidiary company any activities which the FAP is authorized to carry on and to make any arrangements whatsoever with such subsidiary company as thought fit.

# 3. NEUTRALITY AND NON DISCRIMINATION

3 Neutrality and Non Discrimination

3.1 The FAP neutral in matters of politics and religion.

3.2 Discrimination of any kind against a Local, Regional or Provincial structure of SAFA, any country, private person or group of people on account of ethnic origin, gender, language, religion, politics or any other reason is strictly prohibited and punishable by suspension or expulsion

# 4. PROMOTING FRIENDLY RELATIONS

4 Promoting Friendly Relations

4.1 The FAP shall promote friendly relations between its Members, Clubs, Officials and Players and in society for humanitarian objectives.

4.2 Every person and organisation involved in the game of football is obliged to observe the Statutes, Regulations and the principles of fair play as well as the principles of loyalty, integrity and sportsmanship

4.3 The FAP shall provide the necessary institutional means to resolve any internal dispute that may arise between Members, Clubs, Officials and Players affiliated to Members of The FAP

# 5. PLAYERS

5 Players

5.1 The status of Players and the provisions for their transfer shall be regulated by the Regional Executive Committee of The FAP in accordance with the current SAFA Regulations for the Status and Transfer of Players.

5.2 Players shall be registered in accordance with the regulations of The FAP. Nothing herein contained shall preclude any Member from registering players of Clubs affiliated to it in accordance with its own Rules which must not be inconsistent with SAFA and FIFA Regulations for Status and Transfer of Players.

# 6. LAWS OF THE GAME

6 The FAP The Local FA and its Members administer Association Football in compliance with the Laws of the Game issued by IFAB. Only IFAB may lay down and alter the Laws of the Game

# 7. CONDUCT OF MEMBERS AND OFFICIALS

7 The Members and Officials of FAP must observe the Statutes, regulations, directives, decisions and the Code of Ethics of SAFA in their activities

# 8. OFFICIAL LANGUAGES AND POWERS OF THE ASSOCIATION

8 Official Languages and Powers of the association,

8.1 The official language of the association shall be English, Official documents and texts shall be written in English.

8.2 Sign language shall be used as a medium of communication where required.

# 9. ADMISSION, SUSPENSION, RESIGNATION, AND EXPULSION

9 Admission, Suspension, Resignation, and Expulsion

9.1 The FAP Executive shall decide whether to admit, suspend or expel a Member or any official subject to due processes been followed

9.2 Admission may be granted if the applicant fulfils the requirements of the FAP, subject to due processes followed, and approved at the Annual Congress.

9.3 Suspended member(s) shall lose membership rights, and other members may not entertain sporting contact with said member. The Executive may impose further sanctions.

9.4 Expulsion may be realized due to;

9.4.1 Financial obligations not being met after a reasonable period.

9.4.2 Serious and/or continuous minor violations of the Statutes / Rules as per this document.

9.5 Membership may be terminated by resignation.

9.6 Loss of Membership due to any condition does not relieve the Member from its financial obligations towards the FAP or other Members of the FAP, but leads to cancellation of all rights in relation to the FAP or its Member

# 10. MEMBERSHIP

10 Members of The FAP are the Clubs or Football Associations which exist within Local Municipal area as defined by the Municipal Structures Act 117 of 1998, as amended, and as demarcated in line with the provisions of the Municipal Demarcation Act 27 of 1998, as amended as well as those determined by the Audit and Delimitation Committee of SAFA and are the existing clubs in the demarcated area by TRFA are;
Club Members;

| | | |
|---|---|---|
| AKASIA UNITED | FUTURE STARS | PRETORIA ACADEMY |
| Amberfield College | Future United FC | PRETORIA ATHLETIC |
| ARCADIA SHEPHERDS | Genesis Sports Academy | Pumas FC |
| ATG | GLENWEGIANS | RANGERS |
| BARCA JUNIORS | HAMMER BOYS | Resbank |
| BEREA ALBION | HELLENIC | ROCKEFVS |
| SUNNYSIDE | HOLLANDIA | ROSINA SEDIBANE |
| CAPITAL CITY | Kayla Youth Academy | Ubuntu FC |
| CBCOB | KOP Legends | SPORTING CP |
| CENTURION BLUES | M Power Elite FC | TGT DISCOVERY |
| CFA MIDSTREAM | MAMELODI SUNDOWNS SAT | TITANS FOOTBALL |
| COAPSA | MAMELODI SUNDOWNS ACAD | TSHWANE UNITED |
| CPC | MARITIMO | TUT DEVELOPMENT |
| CURRO HAZELDEAN | MINTLANGU | UNIVERSITY OF PRETORIA |
| DFK | MOKORO MILAN | WALLMANNSTHALL CADETS |
| DINALEDI | ORCHARDS UNITED | WATERKLOOF |
| DIPHALA | Phoenix stars FC | WILLOW KIDS |
| FAITH ACADEMY | FALCONS | |

Associate member of the FAP is the FAP Referee's Association.

10.1 Clubs affiliated directly to the association and playing in competitions controlled directly and indirectly by the association, and to be known as "club members", and admission is governed by the Annual Congress process.
10.1.1 Each Club member is seen a representative unit for armature football within the FAP area.
10.1.2 The FAP provides a minimum of 8 clubs in the leagues for boys under 13, 15, and 17.
10.1.3 The FAP is pursuing the formation of girl's football.
10.2 Sub-associations formed within the area controlled by the association and falling under the jurisdiction of the association to be known as "Association members"
10.3 Honorary Life Members see point 18.1
10.4 All clubs affiliated to the association will on invitation be represented at all executive / subcommittee meetings enabling the association to have full communication and dialog with all clubs, clubs failing to participate shall constitute contempt of such committee and be fined accordingly

# 11. REQUEST AND PROCEDURE FOR ADMISSION OF MEMBERS OR ASSOCIATE MEMBERS

11 Request for admission
11.1 The procedure for admission of Club-Members may be regulated by special regulations approved by the Local Executive Committee of The FAP as referenced in point 10.1 above, and are as follows;
11.2 Applications for affiliation shall be made in writing to the Administration Officer for the association 14 days prior to the

ANNUAL COMGRESS of the year prior to the year for which affiliation is being requested or subject to the consent of the executive committee having been obtained for submission of a late application, and shall be accompanied by;

11.2.1 A copy of the Statutes and rules of the club.
11.2.2 A list of officials of the club, showing their names and contact details.
11.2.3 An indication to the number senior and junior teams as per FAP leagues.
11.2.4 A statement of proposed colours of the club for registration if the application is accepted, provided that the association may refuse to register such colours for registration, and subject also to the fact that once registered such colours may not be changed without the written consent of the association.
11.2.5 A statement containing the reasons for forming the club.
11.2.6 Remittance of the appropriate affiliation fee as set out in this statute
11.2.7 Submission must be accompanied by an affidavit confirming their intent on using a soccer field within the jurisdiction of the association as their home ground.
11.2.8 A letter of authorization from the "Owner" / "Caretaker" of such field.
11.2.9 a declaration that it will always comply with the Statutes, regulations and decisions of FAP, TRFA, SAFA, COSAFA, CAF and FIFA and ensure that these are also respected by its own Members, Clubs, Officials and Players;
11.2.10 a declaration that it will comply with the Laws of the Game in force;
11.2.11 a declaration that it recognises the judicial bodies of the Local Football Association, Regional Football Association, SAFA and the Court of Arbitration for Sport (CAS) in Lausanne, as specified in these Statutes;
11.2.12 a declaration that it is located and registered in the jurisdiction of Tshwane
11.2.13 a declaration that it will play all official home matches in the territory of SAFA (FAP;
11.2.14 a declaration that it undertakes to organise or participate in friendly matches only with the prior written consent of SAFA (FAP);
11.2.15 a copy of the minutes of its last congress or constitutional meeting;

This article shall not affect the status of existing Members

11.2.16 The Local Executive Committee shall request the Congress at its sole discretion either to admit or not to admit an applicant. The applicant may state the reasons for its application to the Congress.
11.2.17 The new Member shall acquire Membership rights and duties as soon as it has been admitted. Its delegates are eligible to vote and be elected with immediate effect

All properly constituted clubs playing association football according to the laws of the game as specified in Article 3 above and whose headquarters are within the area controlled by the association, shall be eligible for club membership, subject to compliance with the conditions for affiliation as specified in these statutes.

11.3 The procedure for admission of Associate-Members is exactly the same as for a "club-member"
11.3.1 Points 11.1 through to 11.2.17 will pertain to the Associate member with the following;
11.3.2 The term club shall be replaced by the term Sub-association
11.3.3 A Sub-association applying for affiliation shall also render a statement reflecting the number of clubs or sub-organisations controlled by the applicant and details of the competitions at present organised or to be organised in the future by the applicant;
11.3.4 In the case of the sub-association being the referee's association additionally the full committee's contact details must be submitted.

Sub-Associations formed within an area under the control of the association for the purpose of organizing association football competitions according to the laws of the game as specified in Article 3 above shall be eligible for association membership, provided that the formation of such sub-association shall be with previously obtained approval of the association and subject to compliance with the conditions for affiliation as specified in these statues

# 12. MEMBER'S RIGHTS

12 Members of the FAP have the following rights

12.1 to take part in the Congress of the FAP, to know its agenda in advance, to be called to the Congress within the prescribed time and to exercise their voting rights;

12.1.1 to draw up proposals for inclusion in the agenda of the Congress;

12.1.2 to nominate candidates for all bodies of the Local FA to be elected;

12.1.3 to be informed of the affairs of the FAP through the official bodies of the FAP;

12.1.4 to take part in competitions and/or other sports activities organized by the FAP;

12.1.5 to exercise all other rights arising from the Statutes and regulations of the FAP

12.2 The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations

# 13. MEMBER'S OBLIGATIONS

13 Members of the FAP have the following obligations

13.1 To comply fully with the Statutes, regulations, directives and decisions of FIFA, CAF, SAFA and SAFA TRFA, and FAP at all times and to ensure that these are also respected by its Members;

13.1.1 To ensure the election of its decision-making bodies;

13.1.2 To take part in competitions and other sports activities organized by the FAP;

13.1.3 To pay their Membership subscriptions;

13.1.4 To respect the Laws of the Game as laid down by IFAB and to ensure that these are also respected by its Members through a provision in the Constitution of such a Member;

13.1.5 to adopt a clause in its constitution specifying that any dispute requiring adjudication involving itself or one of its Members and relating to the Statutes, regulations, directives and decisions of the Member, the FAP, TRFA, SAFA, CAF and FIFA shall come solely under the jurisdiction of the appropriate dispute resolution Tribunal of the Member, the FAP, SAFA, CAF or FIFA and that any recourse to ordinary Courts is prohibited subject to Article 49.5 The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations

13.1.6 to communicate to the FAP any amendment of its statutes and regulations as well as the list of its Officials or persons who are authorised signatories with the right to enter into legally binding agreements with third parties

13.1.7 not to maintain any relations of a sporting nature with entities that are not recognised by the FAP, SAFA, FIFA or CAF; or with Members that have been suspended or expelled

13.1.8 to observe the principles of loyalty, integrity and good sporting behavior as an expression of fair play through a statutory provision

13.1.9 to observe the mandatory items specified under Article 11.2 for the duration of their affiliation:

13.1.10 to administer a register of Members which shall be regularly updated and make such register available to SAFA at all times;

13.1.11 to comply fully with all other duties arising from the Statutes and other regulations of FIFA, CAF, SAFA and TRFA, and FAP

13.2 Violation of the above-mentioned obligations by any Member may lead to sanction provided for in this Constitution

13.2.1 Every Club and / or Association member affiliated to the association may be requested to render to the Nominated Congress Secretary of the FAP an annual return together with a certified copy of the annual report and audited balance sheet of the member a balance sheet certified by two independent examiners.

# 14. SUSPENSION

14 Members suspension

14.1 The FAP Executive Committee or any designated subcommittee (within these statutes) may suspend any member that seriously violates its obligations as a Member with immediate effect. The suspension shall last a stipulated period of time, or until the violation has been resolved, unless the FAP Executive Committee has lifted it in the meantime. Provided that nothing herein contained shall preclude the FAP Executive Committee from suspending any Member pending an investigation or Disciplinary Inquiry;

14.2 During the period of suspension, a suspended Member shall lose its Membership rights. Other Members may not entertain sporting contact with a suspended Member. The Disciplinary Committee may impose further sanctions;
14.3 Members that do not participate in the activities of The FAP for three (3) consecutive years shall be suspended from voting at the Congress and their representatives shall not be elected or appointed until they have fulfilled their obligations in this respect.
14.4 The reasonable time for suspension shall be at least 3 (three) months. Failure to follow any due processes within 3 months will render the suspension null and void
14.5 AFFILIATION CANCELLATION OR SUSPENSION
14.5.1 The FAP Executive committee retains the right to cancel, refuse to renew or suspend affiliation of any Club or Association member for failure to comply with any of the conditions and rules stipulated in these statutes subject to;
14.5.2 Due notice having been given the Club or association member of the intention of the Executive committee
14.5.3 The Club member or association member having been given a reasonable period in which to comply with, or adjust itself to the reasonable requirements of the association;
14.5.4 The retention by the Club or association member of the right to re-apply for re-affiliation as per these statutes.
14.6 Suspension through Finance Committee;
14.6.1 The FAP Finance Committee may suspend a club for non-payment of any costs / fees incurred by said club.
14.6.1.1 The Finance Committee will provide the club with details of the club's Outstanding amount as well as provide deadlines by which the amounts must be settled. Failing which the Finance committee will provide the club with a suspension notification along with the process by which to have the suspension lifted, as well as notify all concerned that whilst under suspension the club will forfeit any matches to the opposition.
14.6.1.1.1 Under special circumstances the President at his /her discretion may lift the suspension without the outstanding amount having been settled.
14.6.1.1.2 The Finance committee will recommend Expulsion of any club that fails to settle the outstanding amount within 3 weeks of the initial suspension (see Expulsion Article 15.1.1)

# 15. EXPULSION

15 Members expulsion
15.1 The FAP Executive may expel a member or a person if;
15.1.1 it fails to fulfil its financial obligations towards FAP and/or SAFA.
15.1.2 it seriously violates the Statutes, regulations, directives or decisions of FIFA, CAF, SAFA, SAFA (TRFA)or (FAP)
15.2 All expulsions must be ratified by the Regional Executive Committee before they can be brought into effect

# 16. RESIGNATION

16 Members resignation
16.1 A Member may resign from The FAP with effect from the end of the season applicable to the Member. Notice of resignation must reach the general secretariat no later than three (3) months before the end of the season applicable for that Member.
16.2 The resignation is not valid until the Member wishing to resign has fulfilled its financial obligations towards The FAP and the other Members of The FAP.

# 17. STATUS OF CLUBS, LEAGUES, REGIONAL ASSOCIATIONS AND SUBORDINATE STATUS OF MEMBERS AND OTHER GROUPS

17 STATUS OF CLUBS, LEAGUES, REGIONAL ASSOCIATIONS AND SUBORDINATE STATUS OF MEMBERS AND OTHER GROUPS
17.1 Football Associations, Associate Members or any other groups of Members affiliated to SAFA (FAP) shall be subordinate to and recognised by SAFA (FAP). This Statutes defines the scope of authority and the rights and duties of these Members and groups. Their statutes and regulations must be approved by the Local Executive Committee of the FAP.

17.2 The affiliated clubs and Members of the FAP shall take all decisions on any matters regarding their Membership independently of any external body. This obligation applies regardless of their corporate structure.

17.3 In any case, no natural or legal person (including holding companies and subsidiaries) shall exercise control over more than one Club or group whenever the integrity of any match or competition could be jeopardised.

17.4 Members shall be subordinate to SAFA(FAP) and must comply with this constitution, the Regulations and any directive issued by the FAP

17.5 No amendments to the Constitution, Rules or Regulations of any Member shall be of any force and effect until the Local Executive Committee of the FAP has ratified it.

17.6 No provision of the Constitution or Rules or Regulations of a Member or any amendment thereof which conflicts with a provision of this Statutes, the Statutes of SAFA, CAF or FIFA shall be of any force and effect until ratified by the Emergency Committee or the Local Executive Committee as the case may be.

# 18. HONORARY PRESIDENTS, CHAIRPERSONS AND HONORARY MEMBERS

18 HONORARY PRESIDENTS, CHAIRPERSONS AND HONORARY MEMBERS

18.1 The Congress may confer the titles of Honorary President, Chairperson or Honorary Member upon a person or persons who has/have rendered exceptional / meritorious service to the FAP for at least ten years, also known as Honorary Life Member (maximum of 10)

18.1.1 The Finance Committee at its discretion may award any such life member with a certificate and/or plaque, and or a gratuity which may not exceed R10 000.00

18.2 The Local Executive Committee and/or the affiliated members shall make these nominations at the annual congress.

18.3 The Honorary Chairperson or Honorary Member may attend and participate in Congress by invitation. They may participate in the debates and will be entitled to one vote.

18.4 The Honorary Members shall not be obliged to attend meetings of the Local Executive Committee.

18.5 The decision to confer an Honorary Member status can only be rescinded by the Congress

# 19. BODIES OF THE FOOTBALL ASSOCIATION OF PRETORIA

19 Bodies of the FAP shall be the following;

19.1 Congress which is the supreme and legislative body of the FAP

19.2 The FAP Executive Committee which is the executive body of the FAP

19.3 The Emergency Committee contemplated in article 40 below.

19.4 Standing and ad-hoc committees shall advise and assist the Local Executive Committee in fulfilling its duties. Their duties, composition and function are defined in these Statutes and/or special regulations drawn up by the FAP Executive Committee.

19.5 The Administration secretariat which is the administrative body of the FAP.

19.6 The judicial body is the FAP Disciplinary Committee.

19.7 The bodies of the FAP shall be either elected or appointed by the FAP Executive without any external influence and in accordance with the procedures described in this Constitution.

# 20. CONGRESS

20 Congress

20.1 The Congress represents the supreme and legislative authority of the FAP. It is the meeting at which all the Members of FAP formally convene. Only a Congress that is properly convened has the authority to make decisions.

20.2 A Congress may be an Ordinary or Extraordinary Congress.

20.3 The Chairperson shall conduct the Congress business in compliance with the standing orders of the Congress.

20.4 The Congress may appoint observers who take part in the Congress without the right to debate or to vote.
20.5 The Honorary Chairpersons or Honorary Members may take part in the Congress. They may join the debates.
20.6 Representation of the press and / or other interested bodies may be invited and / or permitted to attend any part or all of the meeting of the association, including Executive committee meetings, at the discretion of the President, acting President at the time.

# 21. DELEGATES AND VOTES

21 The basis for reckoning representation entitlement of delegates from affiliated club and association members at any Annual Congress or Special Congress shall be competition entries for the season immediately preceding the Annual Congress at which the representation is to take place, or, in the case of a Special Congress convened during the playing season, the competition entries for the season during which the meeting is being held, or in the case of a Special Congress convened during the closed season it shall be the competition entries for the immediate past season
21.1 The Congress is composed of a number of delegates allocated as follows:
21.1.1 Affiliated clubs participating in the association's most senior league, two votes per club.
21.1.2 Affiliated clubs participating in the associations other senior leagues, one vote league entered
21.1.3 Affiliated clubs participating in the associations Junior league(s), one vote per club
21.1.4 Each Associate Member shall be entitled to one (1) delegate who shall have one vote and may participate in the Congress.
21.1.5 The Members of the FAP Executive Committee may participate in the Congress and are entitled to one vote per member. The President of the association shall have an additional and casting vote at all meetings of the association at which he shall be in the chair, except in the case of an appeal being heard by the executive committee when he shall have neither a deliberative. The additional vote will be used at the President's discretion when voting is otherwise equal
21.1.6 Each individual Honorary Life member has one vote
21.2 Voting is subject to further conditions that;
21.2.1 The affiliated club is in good standing with the FAP 48 hours prior to the Congress, Payments after this will not be included.
21.2.2 Delegates must be accredited by the Member that they represent having been either appointed or elected by that Member. Written proof of appointment or election must be submitted to the Congress Secretary 48 hours prior to the Congress.
21.2.3 Only accredited delegates present are entitled to vote. Voting by proxy or by letter is not permitted.
21.2.4 During their terms of office, Members of the Local Executive Committee may not be appointed as delegates for their Football Associations or any other Member of SAFA (FAP).
21.3 Attendance
21.3.1 Any duly registered or bona fide member of an affiliated club and / or association member may attend any Annual Congress or Special Congress of the association, always provided that such individual shall NOT be entitled to speak or vote unless he is duly authorised.

# 22. CONGRESS AREAS OF AUTHORITY

22 The Congress has the following authority
22.1 adopting or amending the Statutes, Regulations Governing the Application of the Statutes and the Standing Orders of the Congress;
22.2 approving the Minutes of the last meeting;
22.3 electing the President, the 2 (two) Vice-Presidents (Senior and Junior), Treasurer and 8 -12 (eight to twelve) Members of the Local Executive Committee, other than those elected by Associate Members;
22.4 appointing the scrutineers;
22.5 approving the Local Executive Committee report;
22.6 appointing the Independent Reviewer of financial statements upon the proposal of the Local Executive;
22.7 fixing the Membership subscriptions;
22.8 deciding, upon the nomination of the Local Executive Committee, whether to confer the title of Honorary Chairperson or Honorary Member upon any person;
22.9 admitting, suspending or expelling a Member or Associate Member;
22.10 revoking the mandate of one or a number of Members of a body of The Local FA;
22.11 dissolving The Local FA;
22.12 passing decisions at the request of a Member in accordance with this Statutes.

22.13 approving the annual financial statements
22.14 Handling ad-hoc issues that may have been submitted in writing within the specified period for discussion.

# 23. QUORUM OF THE CONGRESS

23 Congress Quorum
23.1 The minimum requirement to form a quorum at an Annual Congress or Special Congress shall be the presence, duly nominated and entitled vote of not less than one third plus 1 of the total number of officers, life members and delegates entitled to be present and vote at such meeting.
23.2 In the event of failure to obtain a quorum at an Annual Congress or Special Congress within thirty minutes of the time set down for such meeting, the meeting shall automatically stand adjourned for one week from the date of the original meeting, when it shall be held at the same time, and if possible the same venue as the original meeting.
Such adjourned meeting whether or not a quorum as required in Article 23.1 is present, shall proceed to deal with the business set down in the agenda for the original meeting, provided that it shall deal only with the business set down on such agenda, and shall not under any circumstances proceed to deal with any business arising since the date of the original meeting.
23.3 A quorum is not required for the second (postponed) meeting unless any item on the agenda proposes the amendment of the FAP Statutes or the election of the President, the vice-Presidents and any Member of the Regional Executive Committee, the dismissal of one or a number of Members of a body of FAP, the expulsion of a Member of the FAP or the dissolution of FAP shall not under any circumstances proceed to deal with any business arising since the date of the original meeting.

# 24. DECISIONS OF THE CONGRESS

24 Congress Decisions
24.1 Unless otherwise stipulated in these Statutes, a simple majority of the accredited Members in good standing who are entitled to vote is sufficient for a vote to be valid. The number of valid votes counted shall decide the majority. Spoilt or blank voting slips or any other forms of abstentions are disregarded in calculating the majority.
24.2 A decision that requires a vote shall be reached by a show of hands or by means of an electronic count. In the event that voting by a show of hands does not result in a clear majority in favor of a motion, the vote shall be taken by calling the roll in alphabetical order.

# 25. ELECTIONS

25 Election of Officers (The officers of the association will serve a 4-year term)
25.1 Subject to the provisions of this Article, the election of office-bearers shall be by vote of accredited delegates and office-bearers present at a Quadrennial Congress of the FAP.
25.2 Any person shall be eligible for election as President, 2 (two) Vice Presidents one (1) and/or Treasurer of which, if available shall be a female, provided that the nominee has served on the executive committee for at least 1 x 4-year cycle and such person is nominated and seconded by members and clubs in good standing.
25.3 Any person shall be eligible for election as Secretary, or Member of the Local Executive Committee of which one (1), if available shall be a female, provided that the nominee has been a member of the FAP for a minimum of 3 years and such person is nominated and seconded by members and clubs in good standing, and complies with the eligibility provisions of the SAFA Electoral Code.
25.4 Each Member that is present and entitled to vote as per these statutes shall have a vote which shall be exercised in accordance with the provisions of Article 21 in any election of office bearers, provided that no delegate shall be entitled to vote unless the Member which he/she represents is a Member in good standing and the vote to be cast represents the duly mandated position of the Member on whose behalf the vote is to be cast.
25.5 Any Member in good standing shall be entitled to submit nominations for the position of President, 2 (two) Vice-Presidents one (1) of which, if available shall be a female, Secretary, Treasurer and the Local List of candidates for election to the LEC.

25.6 Only Members in good standing shall be entitled to submit nominations from their Associations to the Local Executive Committee for election.

25.6.1 The nominating and seconding member may not be the same person, and they may not be from the same club.

25.6.2 Nominations may be submitted by a current member of the Executive that has no affiliation to a club.

25.6.2.1 This must be clearly stated on the nomination form and signed by said executive.

25.7 Thirty (30) days prior to the date of the elective Congress the Local Executive Officer/Secretary shall distribute nomination forms to Members per registered post duly certified, by hand or email.

25.8 Members shall submit the complete and signed nomination forms either by registered post duly certified, by hand or by email in PDF format, to the Local FA's Auditor/Secretary such that they are received at least Twenty-one (21) days prior to the date of the elective Congress. The closing date and time shall be specified in a circular distributed by the Local Executive Officer/Secretary with the nomination forms.

25.9 No nomination form will be accepted by the Auditor/Secretary unless: -

25.9.1 The form is completed in respect of;

25.9.1.1 Nominator's name and club

25.9.1.2 Nominator's club chairman / secretary has authorized with his/her signature

25.9.1.3 Seconder's name and club (must be different to nominator)

25.9.1.4 Seconder's club chairman / secretary has authorized with his/her signature

25.9.2 Any of the following; The nominator, the nominator's club, the seconder, the seconder's club is not in good standing with the FAP.

25.9.3 The nominee has submitted to the Auditor/Secretary his/her signed acceptance of the nomination on the form provided for this purpose, or in a copy or facsimile thereof, and this signed acceptance has been received by the Auditor/Secretary at least twenty-one (21) days prior to the date of the elective Congress.

25.10 The onus shall be on the Member concerned to ensure that nominations and acceptances are received by the Auditor/Secretary on or before the closing date.

25.11 Within seven (7) days after the closing date for nominations, the Auditor/Secretary shall submit a list of those persons duly nominated to the Local Executive Officer/Secretary who shall forward the list to the FAP Electoral Committee for approval. The original nomination forms shall be retained by the Auditor/Secretary.

25.11.1 The nominee to any officer's position (President, Vice president, Treasurer) must have served at least four years on the executive committee.

25.11.2 No nominee will be considered for nomination should he/she not be in good standing with the association.

25.11.3 A retiring officers of the association shall be eligible for re-election, there is no limit to the number of terms any nominee may serve.

25.12 Within fourteen (14) days of receipt of nominations from the Auditor/Secretary, the Local Executive Officer/Secretary shall send the list of nominations as received from the Auditor/Secretary and approved by the Electoral Committee to all Members along with the agenda for the elective Congress.

25.13 The Independent Electoral Commission or where the Member so desires, the Commission will conduct the elections in accordance with the provisions of SAFA Electoral Code.

25.14 The first person to be elected shall be the President. Should only one nomination be received the candidate shall be declared duly elected. Where more than one nomination is received, the election shall take place by simple majority vote. In the event of a tie, the outgoing President (or if he/she is a candidate, the outgoing Snr vice president, followed by the outgoing Jnr vice president) shall have a casting vote.

25.14.1 Any tied voting hereafter the newly appointed president will have the casting vote.

25.15 Following the election of the President, the Senior Vice-President shall be elected. Should only one (1) nomination be received, the candidate shall be declared duly elected. Should more than one (1) nomination for this position be received, then such elections will be determined by means of a ballot with the candidates polling the most number of votes elected to the position of senior Vice-President.

25.16 Following the election of the senior Vice-President, the Junior Vice-President shall be elected. Should only one (1) nomination be received, the candidate shall be declared duly elected. Should more than one (1) nomination for this position be received, then such elections will be determined by means of a ballot with the candidates polling the most number of votes elected to the position of junior Vice-President

25.17 Following the election of the junior Vice-President, the Secretary and then the Treasurer shall be elected. Should only one (1) nomination be received for each position, the candidate shall be declared duly elected. Should more than one (1) nomination for the position be received, then such elections will be determined by means of a ballot with the candidate polling the most number of votes elected to the position of Secretary, and Treasurer respectively.

25.18 Following the election of the Secretary, and the Treasurer, the President shall announce the names of the FAP Representatives of the Local Executive Committee elected for this purpose by the Member in good standing.

25.19 Thereafter the LEO shall be announced by the President if one has been appointed by LEC on such terms and conditions agreed upon in line with Labour laws of South Africa. In cases where there is no such appointment, the LEC will advertise the post and appoint the incumbent on such terms and conditions agreed upon.

25.20 Should any dispute relating to an election arise during the meeting, the electoral Committee or the Independent Electoral Commission shall rule thereon, and its ruling shall be final and may not be challenged by any candidate, delegate or Member.

25.21 Subject to the provisions of this Article, Office Bearers hold office until their successors have been elected at an elective Congress.

25.21.1 Should any position other than the President have no nominations submitted or all nominations submitted rejected.

25.21.1.1 The newly elected committee will make a decision at the first committee meeting following the ACM

25.22 A vacancy in any office of the Local Executive Committee shall occur: -

25.22.1 upon the death or resignation of a Member;

25.22.2 if a Member is absent from three (3) consecutive meetings of the Local Executive Committee without prior permission unless the Local Executive Committee upon good cause being shown, otherwise decides;

25.22.3 if a Member is found guilty of having conducted himself in any manner likely to prejudice the objects or activities of The Local FA and/or whose conduct has the effect of bringing The Local FA into disrepute;

25.22.4 upon the amendment of these Statutes providing for the addition of new Members;

25.23 Should the office of any Member of the Local Executive Committee become vacant, the remaining Members of the Regional Executive Committee shall have the power to co-opt a Member in his/her place until the next Quadrennial Elective Congress provided that should the office of the Chairperson become vacant, the Vice Chairperson shall act as Chairperson until the next Ordinary Congress where at the Congress shall elect the Chairperson.

if the circumstances so warrant, the Executive committee shall be empowered to convene a Special Congress for the purpose of electing a new officer or officers after proper circulation of notice of this intention to all affiliated members and life members of the association. In the event of the office of Presidents and /or that of the Administration Officer becoming vacant the executive committee may call for a Special Congress within twenty-one days of such vacancy occurring in order to make a new appointment or appointments.

25.24 At any Ordinary Congress which is not an Elective Congress, elections will be held to fill offices that are vacant. Candidates for such elections may be nominated only in accordance with the nomination procedures of this Article. In each category of Office Bearer in respect of which there are vacancies, delegates may vote for as many candidates as there are vacancies with the required number of candidates who obtain the highest number of votes in the first round of voting being elected. In the event of a tie, the tie-break mechanisms set out in this Article for the relevant category of Office Bearer will apply.

25.25 An office bearer elected in accordance with Article 25.22 to fill a vacancy on the Local Executive Committee holds office until the next Quadrennial Elective Congress.

25.26 The President and Secretary/Local Executive Officer, if any, shall not serve on the Executive body of any Member

25.27 The Senior Vice President shall act for and on behalf of the President during any matter that cannot be held over until the President shall be available again.

25.28 The Junior Vice President shall act for and on behalf of the President and/or the Senior Vice President during any matter that cannot be held over until the President and/or the Senior Vice President shall be available again.

25.29 The Treasurer of the association shall be an automatic member of the Finance committee of the association, and shall be responsible for the proper keeping of all books, accounts and records of his office, and the handling of all monies and / or other assets of the association

25.29.1 He shall not be entitled or empowered to commit the association to any financial undertakings or debt except with the direct authority of the President or on the instruction of and with the permission of the Annual Congress or Special Congress or the Executive committee.

25.29.2 In the absence of the Treasurer the President or Snr Vice President will take all the treasurer's responsibilities.

25.30 A recording secretary may be appointed for any FAP meeting, he/she shall record the minutes of all Annual Congress, Special Congress and executive and general meetings of the association, and shall forward such minutes to the Administration Officer for typing and distribution.

# 26. ORDINARY CONGRESS / AND POLICY CONGRESS

26 Ordinary Congress and Policy Congress

26.1 The Annual Congress of the association shall be held during the third week of November of each year.

26.2 The Local Executive Committee shall fix the place and date. The Members shall be notified in writing at least thirty (30) calendar days in advance.

26.3 Subject to Article 27.3, the formal convocation shall be made in writing at least twenty-one (21) calendar days before the date of the Congress. This convocation shall contain the agenda, the Local Executive Committees activity report, the financial statements and the auditor's report, the minutes of the last Congress and any other relevant documents.

26.4 All delegates of Members in good standing shall be entitled to speak at any General Meeting of FAP;
26.5 The following, if present, shall be entitled to vote:
26.6 Delegates appointed by each Member in good standing (refer to Article 13).
26.7 Policy Congress shall be held once a year and the provisions set out above for Ordinary Congress shall mutatis mutandis apply

# 27. ORDINARY CONGRESS AGENDA/ AND POLICY CONGRESS

27 Ordinary Congress Agenda / and Policy Congress
27.1 The FAP The FAP Administration officer / Secretary/Local Executive Officer shall, by registered post or telefax or email, give all Members at least thirty (30) days advance notice of the date of the Ordinary Congress, which date shall be held in the last week of November.
27.2 If, by 30 October in any year, no date for an Ordinary Congress has been fixed by the Local Executive Committee, any Member may by written notice to the FAP Administration officer /Local Executive Officer nominate a date for the Ordinary Congress between 100 and 120 days away, and the Local Executive Committee shall convene the Ordinary Congress for the date nominated in the first such notice s/he receives.
27.3 The FAP Administration officer / Local Executive Officer/Secretary shall draw up the agenda based on proposals from the Local Executive Committee and the Members. Any proposal that a Member wishes to submit to the Congress shall be sent to the FAP Administration officer / Local Executive Officer in writing, with a brief explanation, at least twenty-one (21) days before the date of Congress. Agenda and Order convening the meeting will be distributed 14 days prior to the ACM to all members.
27.4 Motions to an Ordinary Congress shall be submitted to the FAP Administration officer / Local Executive Officer of the FAP in writing per registered post and/or telefax or email not less than twenty-one (21) days prior to the date of such Ordinary Congress. The FAP Administration officer / Local Executive Officer of the FAP shall circulate all motions submitted to him/her together with the agenda for the Meeting and the audited financial statements of The Local FA to all Members per registered post and/or telefax or email not less than fourteen (14) days prior to the Ordinary Congress, and include the Order convening the meeting, a copy of the agenda.
27.5 Members must forward in writing to the FAP Administration officer / Local Executive Officer the names of the delegates who will represent them at the Annual Congress. Unless such confirmation is received by the FAP Administration officer / Local Executive Officer forty-eight hours (48) days before the meeting, the delegates in question will not be accredited and will not be entitled to participate in the meeting.
27.6 The Annual Congress may on good cause shown condone any non-compliance with the time limits set out in this Article.
27.7 The following business will be considered at each Annual Congress: -
27.7.1 Any query against distributed documentation per agenda point, subject to the query being submitted by a compliant member, on a club letter head, correctly signed and having been received 7 days prior to the ACM.
27.7.2 The Congress agenda shall include the following mandatory items:
27.7.3 a declaration that the Ordinary Congress has been convened and composed in compliance with the Constitution of the FAP;
27.7.4 approval of the agenda;
27.7.5 an address by the Chairperson / President;
27.7.6 appointment of Members to check the minutes
27.7.7 appointment of scrutineers
27.7.8 Reading of the names of authorised delegates present who are entitled to vote.
27.7.8.1 suspension or expulsion of Members (if applicable)
27.7.8.2 dismissal of a member or person (if applicable)
27.7.9 approval of the minutes of the preceding Congress;
27.7.10 local Executive Committees activity report (containing the activities since the last Congress);
27.7.11 presentation and approval of the consolidated Annual Financial Statements and reports of the Professional Accountant for the previous year
27.7.12 Appointment of (SA Institute Registered) Professional Accountant

27.7.13 Election of the President, 2 (two) Vice-Presidents, any other vacant member's positions (if applicable);
27.7.14 Election of Life members (Nominations submitted in writing);
27.7.15 votes on proposals for amendments to the constitution / competition rules, in accordance with written proposals, seconded by a second member and approved by the executive committee.
27.7.16 Application for new membership must accompany the requirements stipulated on the application form and all documents must reach the FAP Administrator before close of business on the 31st October prior to the ACM. If the 31st of October is on a Sunday the 1st of October will be allowed.
27.7.17 Transaction of any business, must have reached the secretary 21 days prior to the ACM, in writing from any member in good standing, Seconded by a further member in good standing (Not the same club) or any further items proposed by the Members of the LEC (if applicable)
27.7.18 Award of FAP Executive Badge
27.7.19 Award of FAP Certificate of Merit.
27.8 The agenda of an Annual Congress may be altered, provided two-thirds (2/3) of the Members present at the Congress and eligible to vote, agree to such a motion.
27.9 The Congress shall not make a decision on any point not included in the agenda.
27.10 The Agenda for Policy Congress shall be determined by the Local Executive Committee and the provisions regarding notices, motions etc. shall be mutatis mutandis be those set out for Annual Congress.

# 28. EXTRAORDINARY CONGRESS

28 Extraordinary Congress
28.1 The Local Executive Committee may convene an Extraordinary Congress at any time.
28.2 The Local Executive Committee shall convene an extraordinary Congress if one third (1/3) of the Members of the FAP make such a request in writing. All members requesting the extraordinary congress must be in good standing with the FAP. The request shall specify the items for the agenda. An extraordinary Congress shall be held within three months of receipt of the request. If an Extraordinary Congress is not convened, the Members who requested it may convene the Congress themselves. As a last resort, the Members may request assistance from Tshwane Regional Football Association.
28.3 The Members shall be notified of the place, date and agenda at least 30 calendar days before the date of an extraordinary Congress.
28.4 When an extraordinary Congress is convened on the initiative of the Regional Executive Committee, it must draw up the agenda. When an Extraordinary Congress is convened upon the request of Members, the agenda must contain the points raised by those Members.
28.5 The agenda of the Extraordinary Congress may not be altered.

# 29. AMENDMENTS TO THE STATUTES, REGULATIONS GOVERNING THE APPLICATION OF THE STATUTES AND THE STANDING ORDERS OF THE CONGRESS

29 Amendments to the Statutes etc.
29.1 The Congress is responsible for amending the Statutes, the Regulations Governing the application of the Statutes and the Standing Orders of the Congress.
29.2 Any proposals for an amendment to the Statutes must be submitted in writing with a brief explanation to the appointed secretary by a Member, in good standing, seconded by a further member in good standing (not the same club) and reach the Secretary 21 days prior to the ACM or by the Local Executive Committee.
29.3 A proposal for an amendment to the Statutes shall be adopted only if two-thirds (2/3) of the Members present and

eligible to vote; agree to it.

29.4 When considering an amendment to the Statutes, regulations and standing order of the Congress, it shall be competent to adopt an amendment to such amendment.

29.5 The text of all amendments to the Statutes shall be forwarded to all Members within 30 (thirty) days of it having been approved by Congress.

29.6 Any proposal to amend the Regulations Governing the Application of the Statutes and the Standing Orders of the Congress must be submitted in writing with a brief explanation to the general secretariat by a Member or by the Local Executive Committee.

29.7 A proposal for an amendment to the Regulations Governing the Application of the Constitution and the Standing Orders of the Congress shall be adopted only if a simple majority of the Members present and eligible to vote, agree to it.

29.8 Changes to FAP Statutes Part B Rules & By-Laws will follow the same process as above unless;

29.8.1 The Executive committee at its discretion deem it necessary to implement such change with immediate effect.

29.8.1.1 Such change must be communicated to all clubs (Email) with full details of said change, as well as the Statutes being updated and placed on the website as soon as possible.

29.9 In compliance with the NTFA compliance program allows these Statutes to be updated by the Executive Committee with matters of extreme urgency, however must not impact the majority of the clubs in the current season

# 30. MINUTES

30 Minutes;

30.1 The Local Executive Officer/Secretary shall be responsible to oversee the recording and the preparation of the minutes at the Congress. The minutes shall be checked by those Members designated and shall be approved at the next congress

30.2 The Local Executive Officer/secretary shall distribute the minutes of the Congress within 30 days after the date of the Congress

# 31. EFFECTIVE DATES OF DECISIONS

31 Decisions passed by the Congress shall come into effect for the Members immediately after the close of the Congress, unless the Congress fixes another date for a decision to take effect.

# 32. LOCAL EXECUTIVE COMMITTEE

32 Composition

32.1 The Local Executive Committee shall consist of the following Members of which a minimum of two (2) must be female if available.

32.1.1 The President;

32.1.2 Two (2) Vice-Presidents, one (1) of which shall be a female if available, Secretary, Treasurer and additional members one (1) of which shall be female if available, all whom shall be directly elected by the Members at the Congress;

32.1.3 The number of the executive committee Members shall be eight (8) minimum and twelve (12) maximum;

32.1.4 The Chairperson, two (2) Vice-Chairpersons, General Secretary, Treasurer and committee Members shall be elected

by the Congress. Every candidate in the election of Local Executive Committee Members must be proposed by at least one Member and seconded by a different member

32.1.5 The mandate of the President, two (2) Vice-Chairpersons, General Secretary, Treasurer and Members of the Local Executive Committee is for four (4) years. They may be re-elected.

32.1.6 The Members of the Local Executive Committee shall have been active in football, must not have been previously found guilty of a criminal offence and sentenced to a period of imprisonment without the option of a fine and have residency within the territory of (Gauteng).

32.1.7 The official list of candidates must be sent to the Members of the FAP along with the agenda for the Congress at which the Local Executive Committee will be elected as contemplated in Article 25.11.

32.1.8 A Member of the Local Executive Committee may not at the same time be a Member of a judicial body of the FAP where possible.

32.1.9 Should a position become vacant, the Local Executive Committee shall fill that position until the next Quadrennial Election Congress.

32.2 Members of the Executive committee shall serve as servants of the association and shall be bound to legislate and conduct the affairs of the association in an impartial manner without club and / or other bias. Members who fail to act or legislate in the spirit of this article shall be guilty of contempt of committee, and of failure in their responsibility to clubs other than their own, and shall be subject to such disciplinary action as the Executive committee, in its own discretion, shall think fit, provided that such member shall have the right to appeal to a Special Congress which must be convened at the request of such member within 21 days to deal with the dispute in question only.

32.2.1 Senior Executive members;
The senior officers (President, Vice-Presidents and Treasurer) shall serve as custodians of the association ensuring the principles, objectives and integrity of the association is without question. They have the right to veto any new policy, which they deem is not in the best interest of the association.

32.2.2 Executive members.
The elected Executive members shall be part of the decision/policy making process with full voting powers. Where possible each Executive member shall be a chairman of a Task team together with two club members.

32.2.3 Co-opted club members and associate members.
The main duty of the Club Member is to assist the Chairman of that particular Task group
in the making of a resolution to solve a problem that has been handed down from the Executive committee.

# 33. MEETINGS OF THE LOCAL EXECUTIVE COMMITTEE

33 The Local Executive Committee shall meet at least once every two (2) months.

33.1 The Local Executive Officer/Secretary shall convene the Local Executive Committee meetings in consultation with the President. Should 50% of the Local Executive Committee Members request a meeting, the Local Executive Officer/Secretary shall convene it within fourteen (14) calendar days of such request.

33.2 The Local Executive Officer/General Secretary shall compile the agenda in consultation with the President. Each Member of the Local Executive Committee is entitled to propose items for inclusion in the agenda. The Members of the Local Executive Committee must submit the items they wish to be included in the agenda for the meeting to the Local Executive Officer/Secretary at least fourteen (14) calendar days before the meeting. The agenda must be sent out to the Members of the Local Executive Committee at least seven calendar days before the meeting.

33.3 The Local Executive Officer/General Secretary, if any, shall participate in the meetings of the Local Executive Committee but shall not have the right to vote.

33.4 The meetings of the Local Executive Committee shall not be held in public. The Local Executive Committee may, however, invite third parties to attend. Those third parties shall not have voting rights, and may only express an opinion with the permission of the Local Executive Committee.

33.5 The Local Executive Committee shall approve a meetings calendar of the various standing and other committees appointed by the LEC.

33.6 A quorum requires a minimum of four members of the Executive committee, provided that there shall be at least two

officers of the association present, one of who shall be the President or Senior Vice President. Should the President and/or the Senior Vice President deem it necessary to proceed with the meeting due to the urgency of the matter(s) to be discussed then a minimum of 3 members must be present of which The President, The Senior Vice President, The Junior Vice President must make up 2 of the said members.

33.7 At the first Local Executive Committee meeting which will be held within 14 days after any congress the committee should appoint the following standing committees for the four (4) year term.

33.7.1 Legal, Status, Disputes and Misconduct Committee.

The protest and misconduct committee shall consist of a designated chairman with a deliberative and casting vote and as convenor, plus one nominee of the Referee's association, plus two further elected members.

The Administration Officer shall not serve on this committee as a member but that the Administration Officer shall ensure that the appropriate registration records are always available to the committee.

A quorum of three members shall be necessary to conduct any business of this committee and in event of such quorum being unobtainable from the serving elected members the President and/or the Convenor shall be empowered to co-opt any other serving member or members of the executive committee or senior executive of a club in good standing with the FAP to make up the necessary quorum, further provided that in the event of such occurrence, the member or members so co-opted shall not be able to serve on the Executive committee for any hearing of an appeal arising from any decision given by the protest and misconduct committee while they were serving on such committee.

NB: The President may call hearings based on the emergency clause at which acceptable times and members may be stipulated by the President.

33.7.2 Finance and Procurement Committee.

The Finance committee shall consist of a minimum of three Executive members of the association whom shall be the President, One Vice-President and one executive member The Treasurer shall serve as automatic chairman and convenor of the committee.

33.7.3 Grounds Committee.

The grounds committee shall consist of two elected members, the senior elected member shall be the automatic chairman and convenor.

Report on development and maintaining regulations on football pitches;

33.7.4 Competitions / Fixture Committee.

The Competitions committee shall consist of one elected executive member and the Technical officer

33.7.5 Technical and Development Committee

The Technical and Development Committee shall consist of an appointed Technical Officer and no more than 03 Members who shall:

Represent the FAP at the SAFA Technical and Competitions committee meetings.

primarily analyse the basic aspects of football training and technical development;

seek the improvement of training methods, and take all possible measures to improve the qualifications of coaches;

Inform FAP members of organised courses and conferences for instructors, trainers, coaches and administrators;

Obtain material on teaching and coaching techniques for trainers, coaches and referees;

Where possible provide the assistance necessary for the production of didactic films;

Consider and submit proposals on promotion and development of football;

Advise the Local Executive Committee on Reports submitted by coaches of Local Teams.

Keep FAP informed of all technical changes in respect of rule changes etc.

33.7.6 Other Committee that may be required to ensure the smooth running of the FAP (Safety, Security, and Protocol Committee)

33.7.7 Other Committees as the FAP expands (Woman's Football Committee, Youth Football Committee)

33.8 The Following delegates will be appointed at the first meeting;

33.8.1 Secretary – for Competitions Committee

33.8.2 Senior FAP Coach – may be co-opted as required

33.8.3 Representatives for the all associate members

33.8.3.1 Referees Association

33.8.3.2 Technical Officer

# 34. POWERS OF THE LOCAL EXECUTIVE COMMITTEE

34 The affairs of the FAP shall be controlled by the Local Executive Committee
34.1 shall pass decisions on all cases that do not come within the sphere of responsibility of the Congress or are not exclusively reserved for other bodies by law or under these Statutes;
34.2 shall prepare and convene the Annual, Policy and Extraordinary Congresses of the FAP;
34.3 shall appoint the chairperson, deputy chairperson and Members of the standing committees;
34.4 shall recommend to the Congress the chairperson, deputy chairperson and Members of the judicial bodies;
34.5 may decide to set up ad-hoc committees, if necessary at any time;
34.6 shall compile the regulations for the organisation of standing committees and ad-hoc committees;
34.7 shall appoint or dismiss the Local Executive Officer;
34.8 shall propose the independent auditors to the Congress;
34.9 shall decide the place and dates of and the number of teams participating in the competitions of the FAP;
34.10 shall appoint the coaches for the representative teams and other technical staff including Heads of Delegation;
34.11 shall approve regulations stipulating how the FAP hall be organized internally, included in the FAP Statutes Part B Rules & By-Laws
34.12 shall ensure that the Statutes are applied and adopt the executive arrangements required for their application;
34.13 may dismiss a person or body or suspend a Member of the FAP provisionally until the next Congress;
34.14 may delegate tasks arising out of its area of authority to other bodies of the FAP or third parties.
34.15 may give strategic direction to the policies of the Association;
34.16 approves the budget.
34.17 The Executive committee shall have full control over the Administration Officer and Treasurer including, in the case of paid officials, the power of appointment and / or dismissal and the right to fix the terms of employment and reimbursement of such paid officials. In the case of appointments, the power of appointment and to call for resignation shall vest only in the hands of the Annual Congress or Special Congress called for the purpose.

# 35. DECISIONS OF THE LOCAL EXECUTIVE COMMITTEE

35 The Decision of the Local Executive Committee
35.1 Local Executive Committee shall not engage in valid debate unless the absolute majority of its Members are present. Once the Local Executive Committee meets the quorum at the commencement of the meeting, all decisions taken by the meeting shall be valid and binding.
35.2 The Local Executive Committee shall reach decisions by a simple majority of the Members present. In the event of a tied vote, the President / Chairperson shall have the casting vote. Voting by proxy or by letter is not permitted.
35.3 Any Member of the Local Executive Committee must withdraw from the debate and from taking a decision if there is any risk of a conflict of interests.
35.4 The decisions taken shall be recorded in the minutes.
35.5 The decisions taken by the Local Executive Committee shall come into effect immediately unless the Regional Executive Committee decides otherwise.

# 36. DISMISSAL OF PERSON OR BODY

36 Dismissal of person or body.
36.1 The Congress may dismiss a person or body. The Local Executive Committee or Member may place the dismissal of a

person or body on the agenda for the Congress. The Local Executive Committee may also dismiss a person or body provisionally for a period of no longer than three (3) months. The Local Executive Committee or Member may submit a proposal to place such a motion for dismissal on the agenda of the Local Executive Committee or Congress provided all due processes have been followed.

36.2 The motion for dismissal must be justified in writing and sent to the Members of the FAP along with the agenda.

36.3 The person or body in question may attend the Congress and has the right to speak in his/her or its defence.

36.4 If the motion for dismissal is upheld, the Congress or Local Executive Committee shall reach a decision by means of secret ballot. For the motion to be passed, a majority of two-thirds of the valid votes is required.

36.5 The person or body dismissed (provisionally) must be relieved of his/her or its functions with immediate effect.

# 37. PRESIDENT

37 The President represents the FAP Legally and may solicit the assistance of any member with the relevant experience/background.

37.1 He / She is primarily responsible for:

37.2 monitoring the implementation of the decisions passed by the Congress and the Local Executive Committee through the Local Executive Officer/ Secretary;

37.3 ensuring the effective functioning of the bodies of the FAP in order that they achieve the objectives described in these Statutes;

37.4 overseeing the work of the Local Executive Officer;

37.5 promoting good relations between the FAP and its Members, political bodies and other organisations within its area of jurisdiction.

37.6 The President may in consultation with the Local Executive Committee propose the appointment or dismissal of the Local Executive Officer/ Secretary.

37.7 The President shall preside over the Congress, the Executive Committee, Emergency Committee meetings and those committees of which he/she has been appointed chairperson.

37.8 The President shall have an ordinary vote on the Executive Committee and, whenever votes are equal, shall have a casting vote.

37.9 If the President is absent or unavailable, the Senior Vice President shall deputize, and should he/she not be available the Junior Vice President shall deputize, and should he/she not be available any senior Member of the Local Executive Committee, shall deputise, and enjoy the same powers of the President.

37.10 Any additional powers of the President shall be contained in the internal organization regulations of the FAP;

37.11 Performs other responsibilities assigned by the LEC.

37.12 The President shall not be an owner or have any interest financial or otherwise in any Football Club under the jurisdiction of the FAP.

37.13 He shall be empowered to act for and on behalf of, and to commit, the association on matters of policy in emergency, acting at his own discretion and in the best interest of the association, provided that in all matters of finance such decisions shall be made in conjunction and consultation with the Treasurer or in his absence the Chairman of the Finance committee.

37.13.1 Acting on the matters in the capacity of emergency allows the President to waiver periods of time in all aspects of the processes (Dates of documentation submission, periods of time for convening meetings and hearings)

37.14 The President shall be the only officer empowered to temporarily suspend from the association any clubs or affiliated members whom he considers to have brought the association into disrepute, with the proviso that the notice of suspension is given in writing together with written notice of the date and the time of the resulting misconduct hearing.

37.14.1 In the case of misconduct hearing the Chairperson of the hearing will carry the same suspension empowerment as the President.

37.14.2 In the case of financial misconduct, the Chairperson of the Finance Committee will carry the same suspension empowerment as the President

37.14.3 He shall be the only officer empowered to act as spokesman for the association in dealing with the media and / or

any other publication on matters defined as association policy. He may at his own discretion instruct a committee member to release a previously prepared and approved statement to the media.

37.15 He shall be the only officer empowered to liaise and communicate on all matters other than technical / competitions matters with the Tshwane Regional FA and/or SAFA.

# 38. CANDIDATE FOR THE OFFICE OF THE PRESIDENT

38 Candidate for office of the President

38.1 The President shall be elected by Congress for period of four (4) years. His/her mandate shall begin after the end of the Congress which has elected him. A President may be re-elected.

38.2 The candidate must have served as an executive Member of the local structure/body for a minimum of four (4) years;

38.3 Only Members of the FAP, in good standing with the FAP, may propose candidates for the office of the President. Members shall notify the general secretariat (or its appointed agent for this purpose) in writing of the name of a candidate at least 30 calendar days before the date of the Congress.

38.3.1 The proposal must be seconded by another member of the FAP, also in good standing with the FAP.

38.4 The general secretariat shall notify the Members of the names of the proposed candidates at least fourteen (14) days before the date of the Congress.

38.5 If the President is permanently or temporarily prevented from performing his/her official functions, the Senior Vice President shall represent him/her until the next Congress. This Congress shall elect a new President, if necessary.

# 39. REPRESENTATION AND SIGNATURE

39 Representation and Signature

39.1 The President and the Vice Presidents may represent the FAP legally and are duly authorised to represent the FAP in any legal proceedings and are entitled to sign for and on behalf of the FAP. The Local Executive Committee may set up internal organisation regulations regarding the joint signature of officers, in particular in case of the Presidents absence concerning all important business of the FAP.

# 40. EMERGENCY COMMITTEE

40 Emergency Committee

40.1 The Emergency Committee shall deal with all matters requiring immediate settlement between the meetings of the Local Executive Committee. The Committee shall consist of the President of the FAP, the 2 (two) Vice-Presidents, Treasurer, Secretary, and one additional Member chosen from amongst the Local Executive Committee Members and appointed by the Local Executive Committee for a period of 4 years. The Local Executive Officer shall be an ex-officio Member without the right to vote;

40.2 The President shall convene the Emergency Committee meetings. If a meeting cannot be convened within an appropriate period of time, decisions may be passed through other means of communication. Such decisions shall have immediate legal effect. The President shall notify the Local Executive Committee immediately of the decisions passed by the Emergency Committee.

40.3 All decisions taken by the Emergency Committee shall be ratified by the Local Executive Committee at its next meeting.

40.4 If the President is unable to attend a meeting, then one of the Vice Presidents available shall deputize.

40.5 The Emergency Committee will decide on matters that fall under the sole competence of the Local Executive

Committee. The Emergency Committee must not be seen as taking over the responsibilities of other standing bodies.

# 41. STANDING COMMITTEES

41 Standing Committees
41.1 The Standing Committees of the FAP are;
41.1.1 a) Finance and Procurement Committee;
41.1.2 b) Competitions / Fixture Committee;
41.1.3 c) Technical and Development Committee (Grounds);
41.1.4 d) Local Referees Committee / Association;
41.1.5 e) Legal, Status and Disputes Committee;
41.1.6 f) Women's Football Committee;
41.1.7 g) Youth Football Committee;
41.1.8 h) Safety, Security and Protocol Committee;

41.2 The chairperson of the standing committees shall be Members of the Local Executive Committee. The Members of each standing committee shall be appointed by the Local Executive Committee on the proposal of Members or the President of the FAP;
41.3 Each chairperson shall represent his/her committee and conduct business in compliance with the relevant organisation regulations drawn up by the Local Executive Committee.
41.4 Each chairperson shall fix the dates of meetings in consultation with The Local Executive Officer or General Secretary.
41.5 Each committee may propose amendments to its regulations to the Local Executive Committee.

# 42. FINANCE AND PROCUREMENT COMMITTEE

42 Finance and Procurement Committee
42.1 The Finance and Procurement Committee shall consist of a Chairman and no more than 5 (five) Members and shall:
42.1.1 Advise on areas of financial planning including
42.1.1.1 Budget preparation
42.1.1.2 Recommending budgets to LEC for approval
42.1.1.3 Financial forecasts
42.1.2 Ensure that the Association keeps complete and detailed accounting records;
42.1.3 Report to the LEC regularly on the organization's financial position;
42.1.4 Ensure that the year-end financial statements are prepared and audited;
42.1.5 Recommend to the LEC on the Association's bankers or other financial institutions and the types of bank accounts to be operated;
42.1.6 Recommend new Financial and Accounting Policies or any amendments thereto, to the LEC for approval;
42.1.7 Recommend new Procurement Polices and any amendments to the LEC for approval;
42.1.8 Ensure that the Association maintains proper control of its Fixed Assets and approves the disposals of fixed assets;
42.1.9 Design a system of efficient and effective internal controls;
42.1.10 Appoint Members of its sub committees which are:
42.1.10.1 Budget and Cost Monitoring Committee
42.1.10.2 Bid Specification Committee
42.1.10.3 Bid Evaluation Committee
42.1.10.4 Bid Adjudication Committee
42.1.11 Review, monitor and make recommendations to the LEC on the Association's investment strategy;
42.1.12 Review, monitor and make recommendations to the LEC on the Association's human resources strategy and policies

that pertain to staffing and related issues of strategic importance that directly affect the Association's ability to recruit, develop and retain qualified and experienced staff needed to achieve its objectives;

42.1.13 Review any external evaluations of the Association's human resources strategy and policies pertaining to the issues set out above and report to the LEC its findings and recommendations on such issues;

42.1.14 Consider with other standing committees and management the repercussions of recommendations of other standing committees on the Association's human resources strategy and policies.

42.1.15 The financial statements are prepared by the Treasurer

42.1.16 The Finance committee shall receive all payments to, and make all payments (within the budget) by the association and shall be responsible for advising the President, acting President and / or Executive committee of the financial obligations and the financial position of the association from time to time, and of any irregularities (out of budget) in the handling of the funds of the association. The committee, two members of which, meeting together, shall form a quorum, shall scrutinise all accounts for payment before actually authorising the payment and shall be responsible to be sure that no payments are made incorrectly or without prior authority from the funds of the association. Only the executive committee, or the association itself at an Annual Congress or in an emergency, the President acting in conjunction and consultation with the chairman for the time being of the finance committee and on behalf of the association, shall have authority to authorise expenditure from the funds of the association.

42.1.17 The Finance committee shall meet whenever necessary to conduct its business. Such meetings shall be convened by the chairman, or by the Treasurer.

42.1.18 All payments ex the funds of the association shall be made by the Finance committee and shall be by EFT (Electronic Fund Transfer)

42.1.19 The Finance Committee is responsible for the control of the member's fees owing to the FAP, including the credit control function of these fees.

42.1.20 The Finance Committee has the authority to provide payment plans to members where possible, however the President must approve such payment plan.

42.1.21 The Finance committee will propose Honorariums. The President will approve (Annually or 4th year of term).

42.1.22 The Finance Committee has the authority to temporarily suspend any member for failing to pay its fees.

# 43. COMPETITIONS / FIXTURES COMMITTEE

43 The Competitions / Fixtures Committee shall consist of the President and no more than 3 members and shall;

43.1 Compile Fixtures, organize and monitor the competitions of the FAP in compliance with the provisions of the Constitution and the regulations applicable to SAFA competitions for all competitions (League, Cup and Festivals)

43.1.1 provide and monitor the implementation of guidelines for the efficient management of all competitions;

43.1.2 advise the Local Executive Committee on the competitions calendar, Publish league calendar on the FAP Website;

43.1.3 shall examine and approve applications for all proposed new competitions amateur and non-amateur) by Members to be played within The FAP's jurisdiction;

43.2 submit regular reports to the LEC.

43.3 The arrangements of properly drawn up fixture lists (League competitions and Cup competitions) for the conduct of fixtures in the competitions under direct control of the FAP each season based on the FAP Rules as published in the FAP Statutes Part B document.

43.4 The publication of such fixtures in the form of a complete or partially complete schedule as early as possible in each season and published on the FAP Website.

43.5 Dealing with all matters relative to requests for fixtures changes, and / or fixture postponements (taking into account any Rule that may address such request for a change as in the FAP Statutes Part B document).

43.6 Arranging fixtures on the instructions of the President and/or Chairperson of the Dispute Committee or Misconduct committee.

# 44. TECHNICAL AND DEVELOPMENT COMMITTEE (GROUNDS)

44 The Technical and Development Committee shall consist of a chairperson and no more than 4 (Four) Members who shall

44.1 primarily analyze the basic aspects of football training and technical development;

44.2 seek the improvement of training methods;

44.3 take all possible measures to improve the qualifications of coaches;

44.4 resolve questions on the theory of and practice of football;

44.5 take all possible measures to promote familiarization with and experience in teaching football;

44.6 organize courses and conferences for instructors, trainers, coaches and administrators;

44.7 compile material on teaching and coaching techniques for players, trainers, coaches and referees;

44.8 provide the assistance necessary for the production of didactic films;

44.9 issue memoranda from time to time regarding technical assistance and grants which have been given or are to be given towards any development project;

44.10 be responsible for editing the technical section of official FAP publications;
recommend coaches, instructors or trainers for all FAP teams and Members at the Members' request;

44.11 consider and submit proposals on promotion and development of football;

44.12 develop and maintain regulations on football pitches;

44.13 advise the Local Executive Committee on Reports submitted by coaches of Local Teams;

44.14 submit regular reports to the Local Executive Committee.

44.15 The Technical and development Committee may form a subcommittee to ensure the fields at all venues are up to standard

44.15.1 The Grounds committee, of will consist of 2 executive members and shall;

44.15.1.1 Meet as and when necessary, convened by the Chairman of the Technical Committee or the President;

44.15.1.2 Visit all the registered grounds of the association, where there may be reasonable doubt as to their fitness for use, or which have not been in use previously, before the start of play and during each season and shall report to the Executive committee as well as the referee's committee / association on the fitness of such grounds and facilities for use;

44.15.1.3 Be responsible for making suggestions and / or recommendations to the Executive committee in connection with any ground and ffacility registered with the association, or any ground and facilities that might be acquired by the association for future use.

# 45. LOCAL REFEREES COMMITTEE / ASSOCIATION

45 The FAP's responsibility where there is no affiliated Referee's Association

45.1 Local Referees Committee shall consist of a chairperson and no more than 4 (four) Members and shall: -

45.1.1 Supervise and monitor the implementation/ of the Laws of the Game;

45.1.2 advise on decisions and interpretations regarding the Application of the Laws of the Game;

45.1.3 propose to the Local Executive Committee any amendments to the Laws of the Game for submission to the FIFA Executive Committee through the SAFA regional structure;

45.1.4 compile a list of referees qualified to supervise Local and regional matches for submission to SAFA;

45.1.5 appoint the referees for all matches under the jurisdiction of The Local FA and its affiliates;

45.1.6 establish uniformity in methods of refereeing and implementation of the Laws for nationwide use;

45.1.7 establish uniform criteria for the inspection of referees for use by all The Local FA Members;

45.1.8 courses for referees and referee instructors;

45.1.9 draw up a list of instructors and lecturers capable of conducting courses for referees;

45.1.10 prepare and produce useful didactic material on refereeing;

45.2 The FAP responsibility where an affiliation of a referee's association exists.

45.2.1 The FAP must acknowledge such association as the Referees Association of Pretoria, subject to the following conditions, limitations, privileges and conduct of affairs;

45.2.2 Such association shall be responsible for the preparation and periodic amendment of Statutes and bye-laws for the conduct of its affairs, and

45.2.3 No provision of such Statutes shall be of any force or effect whatever if it runs contrary to, or is not in keeping with the conditions and / or meaning of these articles of Statutes of the FAP, and

45.2.3.1 Such Statutes shall be subject to the approval of the Football Association of Pretoria in all its terms and provisions, and shall not be of any force and effect in respect of such clauses as have not been submitted to and approved by the FAP

45.2.3.2 Such Statutes shall be subject to the inclusion of any clauses or number of clauses as may be required by the FAP at any time, whether or not the referee's association of Pretoria shall have approved their inclusion.

45.2.4 The FAP shall retain the right to have two duly appointed delegates at all meetings of the Referees association, and such delegates shall have the right and privileges as if they were themselves members of the Referees Association of Pretoria

45.2.5 The Referee's Association of Pretoria shall be entitled to the following representation;

45.2.5.1 At the Annual Congress or any Special Congress of the FAP, as provided in this Statutes above, and on the executive committee of the FAP as provided for in this statutes.

45.2.6 A committee composed of 2 (Two) members of the Referees Association of Pretoria shall consider and finalise all appointments of referees and assistant referees to all matches played under the jurisdiction of the FAP, provided that such appointments shall be subject to review by, and alteration or veto by the Executive committee of the FAP

45.2.7 The Referees Association of Pretoria shall appoint referees for both Junior and Senior league and Cup games.

# 46. LEGAL, STATUS AND DISPUTES COMMITTEE

46 The Legal & Constitutional Affairs Committee shall consist of a chairperson and no more than 4 (four) Members and shall be responsible for the following:

46.1 analyse basic legal issues relating to football and the evolution of the Statutes and regulations of the FAP and its Members;

46.2 take counsel, give advice on cases, disputes, or enquiries submitted to the Committee;

46.3 follow the development of the FIFA Statutes and Regulations which govern the FAP and propose to the Local Executive Committee any amendment which the Committee deems useful;

46.4 check the statutes and regulations governing affiliated Members, as the case may be, and recommend that the Local Executive Committee intervene to bring about any desired amendments;

46.5 issue memoranda from time to time on the meaning of, and lessons to be learnt from Misconduct Committee, Appeals Board and Arbitration decisions and to advise the Association and/or its Members on relevant matters in this regard;

46.6 assist in the review of sponsorship, player/official and other contracts/legal agreements entered into from time to time by the Association;

46.7 conduct regular reviews of the FAP Statutes to ensure compliance with SAFA statutes and to advise and propose changes/updates to the Associations Articles, Rules, Regulations and Guidelines;

46.8 supply a panel of pro-forma prosecutors to present cases for the FAP at FAP's judicial bodies;

46.9 review the FAP Members Constitutions, Rules and Regulations to ensure compliance with the provisions of the SAFA statutes;

46.10 provide guidelines for the maintenance of the FAP Legal archives;

46.11 review the FAP's competition rules from time to time;

46.12 submit regular reports to the LEC.

46.13 Dispute Committee shall consist of not more than 3 executive members

46.13.1 The President and or any of the Vice Presidents and or the Administration Officer will act on receipt of the relevant reports, Protests, Appeals etc. (Where applicable and available; one report per club, and the referees report, along with the team returns) and forward such documentation to the designated dispute committee

46.13.2 The Dispute committee will perform an "Initial hearing" by means of a discussion through whatever facility is available and more convenient for an expedited but sound decision.

46.13.3 The Dispute committee will deal, without fear and favour, with all breaches of rules, all reports of misconduct on or off the field of play, all protests, all appeals, all complaints or claims made by or against players, officials and / or affiliated clubs, both individually and / or collectively and will reach an initial decision being;

46.13.4 Disciplinary Hearing required

46.13.4.1 Designated Chairperson will convene the Disciplinary Committee and appoint a Chairman;

46.13.4.2 The President may waiver any period restrictions in respect of notice periods as the President deems fit.

46.13.4.3 The Process continues with the Misconduct Committee.

46.13.5 No Disciplinary Hearing required

46.13.6 The Dispute committee may conclude that the transgression(s) does/do not warrant a Disciplinary hearing and make a decision(s) based on the committee meeting's discussions.

46.13.7 Based on the decisions, the dispute committee may apply a sanction against the relevant transgressor(s) (See Automatic Disciplinary / Fines List included with the FAP Statutes Part B Rules document.

46.13.8 The designated chairperson will forward complete records of all decisions made and disciplinary steps taken against affiliated clubs and / or individuals to the President and the Administration Officer for recording and reference purposes.

46.13.9 The President will communicate the outcome to the relevant parties, including any sanctions to be levied.

46.13.10 The President will communicate the sanctions imposed to the relevant committees (Finance / Competition and Fixtures)

# 47. WOMEN'S FOOTBALL COMMITTEE

47 The Committee for Women's Football (where required) shall consist of a chairperson and no more than 4 (four) Members and shall be responsible for the following:

47.1 drafting and submitting proposals on policies on women football development;

47.2 dealing with all matters relating to women football;

47.3 monitoring women's football competitions

47.4 submitting regular reports to the LEC.

# 48. YOUTH FOOTBALL COMMITTEE

48 The Youth Football Committee shall consist of a Junior Vice President and 4(four) Members and be responsible for the following:

48.1 monitoring youth football competitions;

48.2 advising the Local Executive Committee on all matters related to youth development;

48.3 conceptualizing, guiding and coordinating the development of a comprehensive youth development policy framework for the Association;

48.4 ensuring the implementation of the Associations Youth Development Framework;

48.5 advising the Local Executive Committee on all matters related to development of youth at all school levels;

48.6 ensuring the establishment of viable football structures in the local school system;

48.7 submitting regular reports to the LEC.

# 49. SAFETY, SECURITY AND PROTOCOL COMMITTEE

49 The Safety, Security and Fair Play Committee shall consist of a Chairperson a Deputy chairperson and no more than four (4) Members and shall be responsible for the following;
49.1 examining generally every aspect of security inside stadia and in the immediate vicinity of FAP functions and events.
49.2 investigating every possible way of improving security at football matches;
49.3 dealing with security issues at SAFA offices;
49.4 dealing with matters of protocol;
49.5 dealing with matters of protocol during SAFA events;
49.6 drawing up relevant proposals for presentation to the Local Executive Committee;
49.7 submitting regular reports to the LEC.

# 50. AD-HOC COMMITTEES AND SUB COMMITTEES

50 Ad-Hoc Committees and Sub Committees
50.1 The Local Executive Committee may, if necessary, create Ad-Hoc committees for special duties and a limited period of time.
50.2 The convener and the Members and the terms of reference shall be set out in the resolution adopted by the Local Executive Committee.
50.3 Ad-Hoc committees shall report directly to the Local Executive Committee
50.4 Standing Committees may establish sub-committees to facilitate their work and shall submit reports to their respective Standing Committees

# 51. LOCAL EXECUTIVE OFFICER/GENERAL SECRETARY

51 Local executive Officer / General Secretary
51.1 The duties of the above may be handled by the FAP Administration Officer in the absence of the LEO / General Secretary.
51.2 The General Secretary may be the Local Executive Officer of the FAP and the Administration Officer of the FAP
51.3 He/She shall be appointed on the basis of an agreement governed by private/labor law and shall have the necessary professional qualifications and or experience.
51.4 He/She shall be responsible for:
51.5 Implementing administrative decisions passed by the Congress and Local Executive Committee;
51.6 Attending the Congress and meetings, if required, of the Local Executive Committee, Emergency Committee and the standing and ad-hoc committees;
51.7 Organizing the Congress and meetings administratively of the Local Executive Committee and other bodies;
51.8 Compiling the minutes for the meetings of the Congress, Local Executive Committee, Emergency Committee and standing and ad-hoc committees;
51.9 In conjunction with the Treasurer manage and keep proper accounts of FAP;
51.10 The correspondence of FAP;
51.11 Relations with the Members, committees, SAFA, MySafa, and Tshwane Regional FA;
51.12 Organizing the general secretariat/administration;
51.13 Recommendations for the appointment and dismissal of staff working in the general secretariat / administration office.

51.14 The Local Executive Officer or his or her nominee shall attend the meetings of all the committees ex officio.
51.15 The General Secretary/Local Executive Officer shall not be a Congress delegate or a Member of any body of the FAP.
51.16 The General Secretary/Local Executive Officer shall not be an owner or have any interest financial or otherwise in any member, club or associate member under the jurisdiction of the FAP.
51.17 The Administration Officer shall be responsible for;
51.17.1 Administrative duties including;
51.17.1.1 conduct all correspondence under the direction of the President or any other officer.
51.17.1.2 To issue all notices of meetings and prepare the agenda in consultation with the President or Vice President
51.17.1.3 To see that all minutes are typed and distributed to relevant members.
51.17.1.4 To present the minutes of the general and executive committee meetings for confirmation;
51.17.1.5 To bring all communications directed to the President or the FAP through any channel to the executive committee, as soon after receipt as possible;
51.17.1.5.1 SAFA, Tshwane Regional FA, Legal and general matters including disputes protests etc. to President
51.17.1.5.2 Senior section issues to Senior Vice President
51.17.1.5.3 Junior section issues to Junior Vice President
51.17.1.5.4 Technical issues to Technical Committee
51.17.1.5.5 Finance issues to Treasurer / Finance Committee
51.17.1.6 To circularise to all members, at their last known addresses, notice of meetings prior to the date of such meetings. These notices shall include on the agenda any notices of motions received timeously;
51.17.1.7 To have available at all meetings a true copy of the Articles of the Statutes;
51.17.1.8 To keep a register of attendance;
51.17.1.9 He/she shall not be entitled to commit the association to any policy matter without the direct authority of the President
51.17.2 Registrar duties including
51.17.2.1 The Registrar shall be responsible for keeping up to date and accurate records of the registered players;
51.17.2.2 To advise the protest and misconduct committee of any breach of the rules in respect to playing of players and the appearance of unregistered players playing for any team as reported by members;
51.17.2.3 To advise the protest and misconduct committee of any players playing under suspension;
51.17.2.4 To keep record of all reported player's offences and to report such records to the committee;
51.17.2.5 He/she shall be the sole authority for the issue and control of registration cards and no such card (FAP or SAFA) shall be valid unless issued by him/her;
51.17.2.5.1 Cards include player's, referee's, coaches affiliated to and registered with the FAP
51.17.2.6 He/she shall also keep prior records of the results of all fixtures played in the association's senior and junior leagues.
51.17.2.7 To keep record of all automatic fines, produce invoice where required, and forward these to the associations finance committee.
51.17.2.8 He/she shall accept any other duties that may be assigned by the associations President.
51.17.2.9 He/she is responsible to keep the FAP website up to date in respect of but not limited to;
51.17.2.9.1 Results (as received from members)
51.17.2.9.2 Log tables (based on the results)
51.17.2.9.3 Club Contact information (as supplied by the clubs)
51.17.2.9.4 Any other documents that need to be readily available on the website.

# 52. JUDICIAL BODIES

52 Judicial Bodies
52.1 The judicial bodies of FAP are:
52.1.1 Dispute Committee
52.1.2 Disciplinary Committee;

52.1.3 Appeal Committee
52.1.4 Appeal Board (Regional Disciplinary Committee
52.2 The responsibilities and functions of these bodies shall be stipulated in the Disciplinary Code of the FAP, which shall comply with the SAFA Disciplinary Code.
52.3 The decision making powers of other Committees remain unaffected.
52.4 The Members of the judicial bodies may not belong to any other body of the FAP at the same time where possible

# 53. DISCIPLINARY COMMITTEE / MISCONDUCT COMMITTEE

53 Disciplinary / misconduct committee
53.1 The Disciplinary / Misconduct committee shall consist of a chairperson and the number of members deemed necessary. The chairperson shall have legal qualifications where necessary.
53.2 The functions of this body shall be governed by the Disciplinary Code of SAFA and the FAP. The committee shall pass decisions only when at least three members are present. In certain cases, the chairperson may rule alone in accordance with the Disciplinary Code of SAFA or the FAP.
53.3 The committee will act on issues referred to it by the Disputes Committee and / or the President.
53.4 The committee may pronounce the sanctions prescribed in these Statutes and the Disciplinary Code of SAFA on members, Officials, Players, Clubs, Referees and match agents.
53.5 These provisions are subject to the disciplinary powers of the Congress and the Local Executive Committee with regard to the suspension and expulsion of members.
53.6 Disciplinary / Misconduct committee (Disciplinary Hearings) –GENERAL POWERS AND PROCEDURES.
53.6.1 The President may waiver any period restrictions in respect of notice periods as the President deems fit.
53.6.2 Designated Chairperson to arrange the appropriate members for the hearing.
53.6.3 Designated Chairperson to compile all documentation (charge sheet) etc.
53.6.4 Designated Chairperson to distribute documentation to all parties.
53.6.5 Designated Chairperson to conduct hearing.
53.6.6 Designated Chairperson to notify President and the Administration officer of the hearing outcome.
53.6.7 The President will notify the interested parties.
53.6.8 The appeal process lodged against this decision must be lodged with TRFA (See section 54)
53.7 Representation at the Disciplinary Hearings;
53.7.1 Upon the hearing of a protest, appeals, all complaints or claims made by or against players, officials and / or affiliated clubs, both individually and / or collectively a club, sub-association, player or official may be represented at such a hearing by a member of the club and / or body concerned. The representation is clearly stated on the charge sheet.
53.7.2 A Barrister or solicitor may only represent the bona fide member and provided he appears in a capacity, and may only represent a player or official of any club, sub-association or district association provided he is a bona fide member of the same club, sub-association or district association as such player or official and acting in an honorary capacity.
53.8 Power to deal with cases of misconduct etc. at the Disciplinary Hearing;
53.8.1 The Disciplinary / Misconduct committee shall deal with all cases, found by the Dispute committee or the President to require such hearing, of misconduct, misdemeanour, breach of rules, regulations, bye-laws, Referee's reports, the conduct of any individual player, spectator or official on or off the field of play, and may insist on the attendance of any player, spectator or individual at any meeting of the committee.
53.9 Power to deal with questions of qualifications of players and clubs:
53.9.1 Interpretation of rules protests and disputes.
53.9.2 The decision of the Disciplinary / Misconduct committee in the respect of all questions relating to the qualification of players or clubs or association members, or the interpretation of rules or in any dispute or protest whatsoever shall be final and binding, subject to the right of such player, individual, official or association member as may be affected to appeal, such appeal to be lodged in writing with TRFA within seven days of the decision appealed against

accompanied by a deposit (amount to be determined by TRFA) and setting out the grounds of appeal.

53.10 Power to deal with protests and complaints.

53.10.1 The Disciplinary / Misconduct committee shall deal with all protests, complaints and disputes on behalf of or against any affiliated club or association member or individual, found by the Dispute committee or the President to require such hearing, all reports of Referee's relative to infringement of rules and regulations and all other matters that may be submitted to it for investigation.

53.11 Restriction of voting powers of members interested.

53.11.1 No member of the Disciplinary / Misconduct committee may be a member of the club and / or association member concerned in the protest or dispute or disciplinary matter.

53.12 Persons authorised to be present when decision is given.

53.12.1 All persons directly concerned in the case under investigation may be permitted to be present at the enquiry and when the decision of the committee is given, but all except members of the committee shall be excluded during deliberation on the evidence. No witnesses shall be allowed to be present until his evidence is to be heard.

53.13 Hearing advisement.

53.13.1 Whenever a player is ordered to appear before the Disciplinary / Misconduct committee his club or the organisation to which he belongs shall be advised within five days (NB: not working days) of the date and time of this enquiry.

53.14 The President has the right to call a hearing earlier if he deems it necessary.

53.15 Failure to attend.

53.15.1 Failure to attend a Disciplinary hearing of the Disciplinary / Misconduct committee after due and proper notification by the Chairperson of the Disciplinary / Misconduct committee to do so shall constitute contempt of such committee and shall constitute misconduct and shall lead to the case being dealt with in the absence of the club or individual concerned, along with disciplinary action being taken to meet the case of contempt of committee.

53.16 Members required (Hearing).

53.16.1 Three members meeting together, of whom one shall be either the Designated Chairperson of the Dispute committee, the President or a Vice President, shall form a quorum for the Disciplinary / Misconduct committee.

53.17 Procedure to apply (FAP Disciplinary Hearing document)

53.17.1 In matters affecting the conduct of players the following procedure shall apply;

53.17.2 Persons or person to be admitted first

53.17.3 The first person or persons to be admitted shall be;

53.17.4 The Referee or party (e.g. linesman) making the report or bringing the charge.

53.17.5 The person or persons (hereinafter called the defendants) specifically named in the report or charge, and the cause thereof, subject to the fact that this defendant or defendants may, by permission of the Chairman, be accompanied by not more than one representative of the club to which he belongs, but this representative may not take part in the proceedings unless by leave of the chairman.

53.17.6 Reception of report and / or charge or complaint.

53.17.7 The Recording Secretary of the committee shall in the hearing of the defendant or defendants, read out the report, charge or complaint received from the Referee or other party.

53.17.8 Additions to be made by the Referee or other party.

53.17.9 The Chairman of the committee shall then ask the referee or other party if he wishes to make additions to the statement read, such additional matter to be relevant to the report.

53.17.10 Examination permissible.

53.17.11 The Chairman or members of the committee through the chairman may address questions to the Referee or other party.

53.17.12 Cross – examination permissible.

53.17.13 The Referee or other party my then be questioned by or on behalf of the defendant or defendants.

53.17.14 Evidence to be led or taken.

53.17.15 The defendant or defendants may then, if necessary, give evidence on his own or their own behalf. The committee and Referee or other party, through the Chairman may question him or them.

53.18 Calling or producing corroborative evidence.

53.18.1 If necessary, the Referee or other party may then call or produce his corroborative evidence by calling witnesses, who shall be dealt with:

53.18.2 By examination by the committee through the Chairman;

53.18.3 By cross-examination by the defendant or defendants or by his or their representatives.

53.19 Calling of supporting witnesses for the defence.
53.19.1 The defendant or defendants may then call his or their supporting witnesses. Each will be examined first by the defendant or defendants or his or their representatives, and then by the committee, referee or other party, through the Chairman.
53.20 Reading of any written statement made by the defendant or defendants and / or by the club concerned.
53.20.1 The Recording Secretary shall then read any written statement made by the defendant or defendants or any report made on his behalf by his club or their club or clubs, provided that such report is concerned with the incident under investigation. All extraneous matter should be ruled out.
53.20.2 Withdraw of all except committee
53.20.3 Everybody present except the members of the Disciplinary / Misconduct committee shall then withdraw and the committee shall arrive at its decision
53.20.4 Consideration of record of defendant or defendants
53.20.5 There shall be no consideration of the defendant's record until this is done. If found "not guilty" the parties involved shall be brought in and the verdict announced. If found "guilty" the chairman shall give the defendant an opportunity of making a plea for leniency
53.20.6 Announcement of record given
53.20.7 The Recording secretary shall then state, in the presence of the defendant or defendants, the defendant or defendants record if any. The Chairman of the committee shall then announce the decision of the committee
53.20.8 As they affect the defendant himself, or the defendants themselves, and
53.20.9 As they affect the club or organization to which the defendant belongs or defendants belong

# 54. APPEALS BOARD / COMMITTEE

54 Appeals Board / Committee
54.1 Appeals from the FAP Dispute Committee shall be referred to the FAP Disciplinary / Misconduct committee who shall act as the FAP Appeals Committee – the appeal may be lodged against any or all the sanctions imposed and/or any decision made by the dispute committee.
54.1.1 An appeal must be lodged in writing on an official Club letterhead signed by a designated club official.
54.1.2 The appeal must reach the FAP administration officer within 7 days of the date the transgressor was informed of the sanction(s)
54.1.3 The proof of payment of the appeal fee (See Automatic Disciplinary / Fines list included with the FAP Part B Rules document) must accompany the appeal letter.
54.1.4 The Administration officer will forward the appeal to the President.
54.1.5 The President will revert the dispute committee's decision to one of a "Disciplinary Hearing Required" and forward the dispute and appeal to the Disciplinary / Misconduct committee.
54.1.6 All appeals shall be heard within 21 days of the appeal being lodged with the Disciplinary / Misconduct Committee;
54.1.6.1 Should the appeal be upheld by the Disciplinary / Misconduct committee the appeal fee may be refunded
54.1.6.2 The Disciplinary / Misconduct Committee's decision from the hearing will stand subject to the right of said player, individual, official or association member as may be affected to appeal.
54.1.6.3 such appeal to be lodged in writing with TRFA within seven days of the decision appealed against accompanied by a deposit (amount to be determined by TRFA) and setting out the grounds of appeal.
54.2 Appeals from the FAP Disciplinary / Misconduct Committee shall be referred to the Tshwane Regional FA Disciplinary Committee who shall act as the Appeals Board.
54.3 Appeals from Football Associations, Football clubs and Associate Members shall be referred to the Tshwane Regional FA Disciplinary Committee and in such an instance it shall perform its function as the Appeals Board.
54.3.1 The appeals fee to the Tshwane Regional FA is governed by the Tshwane Regional FA statutes

# 55. DISCIPLINARY MEASURES

55 The list of measures but not limited to may be imposed by the Dispute Committee and / or the Disciplinary / Misconduct committee. The disciplinary measures are primarily:

55.1 for natural and legal persons:

55.1.1 a warning;

55.1.2 a reprimand;

55.1.3 a fine;

55.1.4 the return of awards.

55.2 for natural persons:

55.2.1 a caution;

55.2.2 an expulsion;

55.2.3 a match suspension;

55.2.4 a ban from the dressing rooms and/or the substitutes bench;

55.2.5 a ban from entering a stadium;

55.2.6 a ban on taking part in any football-related activity.

55.3 for legal persons:

55.3.1 a transfer ban;

55.3.2 playing a match without spectators;

55.3.3 playing a match on neutral territory;

55.3.4 a ban on playing in a particular stadium;

55.3.5 annulment of the result of the match;

55.3.6 expulsion;

55.3.7 a forfeit;

55.3.8 deduction of points;

55.3.9 relegation to a lower division.

55.3.10 The Dispute Committee and / or the Disciplinary / Misconduct committee shall may impose;

55.3.11 Disqualification.

55.3.11.1 The committee shall be empowered to disqualify any competing club, official, member or association member who have been proved to have been guilty of any breach of the Statutes, rules, regulations, bye-laws of the association, or of ungentlemanly conduct.

55.3.12 Imposition of monetary fines imposed.

55.3.12.1 The committee shall have the power to inflict a monetary fine not exceeding R5000.00 (Five thousand Rand) per offence on clubs or association members.

55.3.13 Power of suspension.

55.3.13.1 The committee shall have the power to suspend, reprimand and caution individuals, clubs and/ or association members as it may deem fit and desirable.

55.3.14 Power to levy costs.

55.3.14.1 The committee shall have the power to order clubs association members or individuals to pay the costs of any investigation, which has been found necessary.

55.3.14.2 The committee shall have the power to order clubs, association members or individuals to pay the costs of medical costs, and or loss or damage to property.

55.3.15 Power to order the withdrawal of teams.

55.3.15.1 The committee shall have the power to order the withdrawal, of teams from any competition.

55.3.16 Power of order to replay.

55.3.16.1 The committee shall have the power to order that any match shall be replayed.

55.3.16.2 Depending on the circumstances the replay may be purely the remaining period of the interrupted game, with both club's "status" being exactly as it was at the time of interruption (Cautions, Red Cards, substitutes used)

55.3.17 Power to fine a club by loss of points.

55.3.17.1 The committee shall have the power to impose a fine of a number of points on any club.

# 56. DISPUTE / COMPLAINT RESOLUTION PROCEDURE

56 Dispute Resolution Procedure

56.1 The FAP dispute / complaint procedure is.

56.1.1 A dispute /complaint is lodged with the FAP administration, who forwards the dispute / complaint to the President.

56.1.2 The president ensures all the relevant documentation / reports are available and forwards the information to the dispute committee.

56.1.3 The Dispute Committee will resolve the dispute / complaint and revert the decision back to the President who will inform all the relevant parties of the decision (details of process is in article 46, 53, and 54)

56.2 Everybody or individual falling under the jurisdiction of the FAP shall ensure that any dispute / complaint that it has with a body or individual falling under the jurisdiction of the FAP is resolved in accordance with the dispute prevention and resolution procedures set out in the Statutes.

56.3 Where no specific dispute prevention or resolution procedures are set in the Statutes, or where any Member or an affiliate of a Member, or individual prefers to, disputes may be referred directly to National Office for arbitration as a resolution. It is specifically provided that where FAP Members or its affiliates or individual opts for arbitration, such arbitration may be conducted by any arbitrator who appears on the arbitration panel of the Association.

56.4 Subject to the Constitution of the Republic, and save in circumstances where there is a need for urgent relief of a sort which cannot be obtained through the dispute resolution procedure contemplated by this Article, no body or individual falling under the jurisdiction of SAFA shall approach a Court of Law to decide on a dispute it has with a body or individual affiliated to SAFA.

# 57. JURISDICTION

57 Jurisdiction

57.1 The FAP, its Members, Players, Officials and match agents will not take any dispute to Ordinary Courts unless specifically provided for in these Statutes and SAFA regulations.

57.2 The FAP shall have jurisdiction on internal Regional disputes, i.e. disputes between parties belonging to the FAP. Including foreign nationals, registered by SAFA to participate in SAFA competitions or League competitions.

57.3 SAFA INSURANCE DETAILS AND CLIAM PROCESS

57.3.1 Circular CEO #07 “Office of the CEO/SG distributed in July 2026

57.3.1.1 Safa’s insurance policy is administered through Delphisure Group Insurance.

57.3.1.1.1 Details of claim’s documentation and process may be obtained from the LFA Administrator or The Regional office.

# 58. FINANCIAL MATTERS

58 Financial Matters

58.1 The FAP shall be conducted on a non-profit basis, with the intent and purpose that its capital and income, however derived shall be applied solely towards the promotion of its objects, and no portion thereof shall be paid or transferred directly or indirectly, (whether by salary, dividend, bonus or otherwise howsoever) by way of profit or

distribution to any of the Members of the FAP or their office bearers or Members, provided that nothing herein contained shall preclude the payment in good faith to a Member or any other person of:-

58.2 Reasonable remuneration for the services actually rendered for or on behalf of the FAP;

58.3 Reimbursement of actual costs, expenses and other commitments incurred on behalf of the FAP;

58.4 Payment of gratuity and/or pension on the retirement of any person who previously shall have been in the employ of the FAP;

58.5 Payment of honoraria to Members of the Regional Executive Committee on a basis to be determined and approved by the Ordinary Congress.

58.6 Expenses approved by the Congress and expenses that the Regional Executive Committee is entitled to incur within the scope of its authority;

58.7 All other expenses in keeping with the objectives pursued by the FAP.

58.8 The financial period of the FAP shall be one (1) year and shall begin on 1 July and end on 30 June in each year.

58.9 The signatories shall be any two of the three (3) duly authorized by the FAP.

58.10 The financial resources of the FAP shall include, but not be limited to: -

58.10.1 Annual subscription fees of Members;

58.10.2 Local competition entry fees;

58.10.3 Player Registration fees;

58.10.4 Donations, subject to section 30(3)(b)(v) of the Income Tax Act 58 of 1962;

58.10.5 Loans;

58.10.6 State grants;

58.10.7 Returns on investments;

58.10.8 Interest on loans;

58.10.9 Proceeds of sales of assets;

58.10.10 Radio and electronic broadcasting rights.

58.11 SAFA may invest and otherwise deal with the moneys of SAFA not immediately required for its purpose in or upon such investments, securities or property as may be thought fit, in its absolute discretion, with the power to vary or transpose any investments for or into others of any nature or subject;'

58.11.1 SAFA may retain any investment which is donated or bequeathed to it in the form that it was so donated or bequeathed;

58.11.2 The Local Executive Officer and Treasurer is responsible for drawing up the annual consolidated accounts of the FAP and its subsidiaries as at 30 June.

58.11.3 The revenue and expenses of the FAP shall be managed so that they balance out over the financial period. The FAP major duties in the future shall be guaranteed through the creation of reserves.

58.11.4 The FAP shall at its discretion pay all the reasonable expenses of any properly appointed delegate to any meeting in which the association is entitled to be, or desires to be, represented wherever such meeting shall be held, subject to;

58.11.4.1 The representation having been approved by the Executive committee or the Annual Congress or a Special Congress.

58.11.4.2 The withholding and non-payment of such expenses if and when

58.11.4.2.1 The delegate or delegates speaks or speak or vote contrary to the instructions given by the association or

58.11.4.2.2 The Executive committee, the Annual Congress or Special Congress may have decided not to bear the expense and the delegates were warned to that effect in writing before their departure to the meeting

58.12 The FAP reserves itself the right to be exercised by the Executive committee and / or the Disciplinary / Misconduct committee on its behalf, to call for the books, or any documents, correspondence or accounts of or from any affiliated club or association member, such books, documents, correspondence or account to be made available to, or delivered to the association at the associations office as required in writing by the association, within three days after the demand is made.

58.13 The FAP Financial Committee has the authority to suspend clubs temporarily for nonpayment of any amounts outstanding on any members account.

# 59. INDEPENDENT AUDITORS

59 Independent Auditors

59.1 The independent auditors appointed by the Congress shall audit the accounts approved by the Local Executive Committee in accordance with the appropriate principles of accounting and present a report to the Congress.

59.2 The auditors shall be appointed for a period of 4 (four) years. This mandate may be renewed.

# 60. MEMBERSHIP SUBSCRIPTIONS / AFFILIATION FEES

60 Membership subscriptions / Affiliation Fees

60.1 Membership subscriptions per Club shall be as proposed by the executive and agreed to (by majority vote) by those present at the association's Annual Congress.

60.1.1 The subscription may include registration of players through the MySafa system OR the FAP may allow the clubs to have their own accounts with the MySafa system.

60.2 The Congress shall fix the amount of the annual subscription every year on the recommendation of the Local Executive Committee

60.2.1 The membership subscription amount due will be based on the team entries for the coming season.

60.2.2 The membership subscription is due prior to the start of the new season.

60.2.3 The membership subscription for new Members for the year in question shall be paid within 30 days of the close of the Congress at which they are admitted.

60.3 The FAP may charge a non-participation affiliation fee for club members that are affiliated to the FAP playing in higher leagues than the FAP and no longer participate in the FAP leagues.

# 61. SETTLEMENT

61 Settlement

61.1 The FAP may debit any Members account to settle claims or fines.

# 62. LEVIES

62 Levies

62.1 The FAP may determine and demand that a levy be paid by its Members for matches.

# 63. COMPETITIONS

63 Competitions

63.1 The FAP organizes, coordinates and/or regulates the following official competitions held within its territory:

63.1.1 The Local Championship;
63.1.2 FAP Local Knock Out Cup;
63.1.3 Local Leagues (amateur and development);
63.1.4 Inter-LFA and Inter-Regional Competitions;
63.1.5 Youth Competitions which must include under 13; under 15 and under 17 competitions for both boys and girls (where available)
63.1.6 Women competitions (where available)
63.1.7 The Local Executive Committee may delegate to subordinate Leagues the authority to organize competitions. The competitions organized by the Leagues shall not interfere with those competitions organized by the FAP. Competitions organized by the FAP shall take priority.
63.1.8 The Local Executive Committee may issue special regulations to this end.

# 64. CLUB LICENSING

64 Club Licensing
64.1 The FAP shall operate a Club licensing system in accordance with the principles of the Club licensing regulations of SAFA.
64.2 The objective of the Club licensing system is to safeguard the credibility and integrity of Club competitions, to improve the level of professionalism, to promote sporting values in accordance with the principles of fair play as well as safe and secure match environments and to promote transparency in the finances, ownership and control of Clubs.

# 65. RIGHTS

65 Rights
65.1 The FAP and its Members are the original owners of all of the rights emanating from competitions and other events coming under their respective jurisdiction, without any restrictions as to content, time, place and law. These rights include, among others, every kind of financial rights, audiovisual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and incorporeal rights such as logos, emblems, trademarks and other rights arising under copyright law.
65.2 The Local Executive Committee shall decide how and to what extent these rights are utilized and draw up special regulations to this end. The Local Executive Committee shall approve whether these rights shall be utilized exclusively or jointly with a third party or entirely through a third party.

# 66. AUTHORISATION

66 Authorization
66.1 The FAP and its Members are exclusively responsible for authorizing the distribution of image and sound and other data carriers of football matches and events coming under their respective jurisdiction, without any restrictions as to content, time, place and technical and legal aspects.

# 67. REGIONAL MATCHES AND COMPETITIONS

67 Regional Matches and competitions

67.1 The authority for organizing local matches and competitions between teams affiliated to different Local Football Associations, between Leagues and/or Club teams lies solely with the FAP. No match or competition shall take place without the prior permission of the Local Executive Committee. In addition, permission from the relevant Region may be required in accordance with the SAFA regulations.

67.2 The FAP is bound to comply with the national match calendar compiled by SAFA.

# 68. CONTACTS

68 Contacts

68.1 The FAP shall not play matches or make sporting contacts with Associations that are not Members of SAFA or with Members of other LFAs without the approval of SAFA region having jurisdiction.

# 69. APPROVAL

69 Approval

69.1 Clubs, Leagues or any other group of Clubs that are affiliated to the FAP cannot belong to another Association or participate in competitions on the territory of another Association without the authorization of the FAP and the other Association and of SAFA, except in exceptional circumstances.

# 70. UNFORESEEN CONTINGENCIES AND FORCE MAJEURE

70 Unforeseen contingencies and force majeure

70.1 The FAP Executive Committee shall have the final decision on any matters not provided for in these Statutes or in cases of force majeure.

# 71. DISSOLUTION

71 Dissolution

71.1 The FAP may, by resolution at an Extraordinary Congress called solely for this purpose, dissolve the Association.

71.1.1 A resolution to dissolve the Association will be of no force and effect unless:

71.1.2 it is carried with the support of seventy-five percent (75%) of the total number of votes which would have been capable of being cast if every Member in good standing at the date of the extra ordinary congress concerned had been fully represented at that meeting; and

71.1.3 it specifies a public benefit organization or organizations approved in terms of section 30 of the Income Tax Act 50 of 1962 as amended and sharing some of the aims and objectives of the FAP to whom whatever property, capital and

accrued income of the FAP remains upon the winding up or dissolution of the FAP, shall be distributed after satisfaction of all debts and commitments of the FAP and the proportions in which any such property, capital or accrued income shall be distributed to such organizations.

71.1.4 If the FAP is disbanded its assets shall be transferred to an organization with similar status and objectives as the FAP. It shall hold these assets in trust as bonus pater familias until the FAP is re-established. The final Congress may, however, choose another recipient for the assets on the basis of a two-thirds majority.

# 72. ENFORCEMENT

72 Enforcement

72.1 These SAFA Local Football Association Statutes adopted at The FAP Congress on 27th November 2024 at L C Devilliers and will come into force immediately.

# 73. INDEMNITY

73 Indemnity

73.1.1 The officials of the FAP are indemnified against all losses, charges, costs, damages and all other expense and liability they may incur or be put to concerning the bona-fide execution of their duties as officials of the FAP.

# 74. UNFORSEEN MATTERS AND FORCE MAJEURE

74 Unforeseen matters and force majeure

74.1 Subject to the Constitution of the Republic, should this Constitution be silent on any matter that may arise, the Statutes of SAFA, FIFA and CAF shall apply, in that order, and if they too are silent the Local Executive shall give a ruling on such matter, which shall be final and binding.

# 75. RULES

75 Rules

75.1 The FAP may, by a simple majority of votes cast at a Congress, adopt Rules consistent with these statutes.

75.1.1 Any Rules made in terms of Article 67.1 may be amended or repealed by a simple majority of votes cast at a congress.

75.1.2 Save as is set out in Articles 67.1 above, all Rules shall be deemed to form part of these statutes and shall be binding on the Association, all Members and all clubs and persons falling under the jurisdiction of the Association and its Members

75.2 The Competition rules and bye – laws of the association issued separately from these Articles of Statutes in the form of “FAP Statutes Part B – Rules & Bye-Laws” and as amended from time to time, shall be of the same force and effect as they were embodied in these Articles of Statutes, subject to the proviso that;

75.3 The Executive committee shall have the power without reference to the Annual Congress or any Special Congress of the association, to alter, add to or amend the rules within the FAP Statutes Part B – Rules & Bye-Laws.

75.4 The Executive may at its discretion table any change request to the FAP Statutes Part B – Rules & Bye-Laws at any meeting/congress for club/members input.

75.5 No rule or bye-law shall have any force of effect whatsoever in respect of any departure from the provisions of these Articles of Statutes, and

75.6 The rules and bye-laws covering competitions organised and played under the control of any association member of this association shall first be approved by this association and have shall have no force and effect unless such approval has been obtained from the Executive committee on behalf of this association and published of the FAP Website.

75.7 Notwithstanding anything to the contrary included within these Articles of the Statutes the association shall be bound by and subject to the Articles of Statutes of the Football Association of South Africa, which should read, in conjunction with these Articles of Statutes.

# 76. REVIEW AND RESCISSION

76 Review and Rescission

76.1 Members shall have the right to move a motion to review and rescind any resolution of the FAP. Notice of such motion may be given at the meeting at which the resolution is adopted and must be moved at the following meeting of FAP on pain of lapsing.

76.2 If such notice is not given at the meeting at which the resolution is adopted it must reach the Regional Executive Officer of the FAP (30) days prior to the Meeting at which it is to be moved, and the Regional Executive Officer shall inform all affiliates thereof at least fourteen (14) days prior to the meeting.

76.3 No resolution may be rescinded unless two-thirds (2/3) majority of the affiliates present and empowered to vote are in favor of the rescission.

76.4 Upon the rescission of a resolution the FAP shall have the power to pass a fresh resolution as it deems fit.

76.5 No resolution may be reviewed more than once in any calendar year.

# 77. NOTICES

77 Notices

77.1 For the purposes of these statutes and the Rules and Regulations:

77.1.1 any document sent by registered mail shall be deemed to have been received within seven (7) working days of same having been posted;

77.1.2 any document proven to have been faxed successfully to a fax line shall be deemed to have been received at the address of that fax line within one (1) working day of same having been faxed;

77.1.3 any document proven to have been sent successfully by e-mail to an e-mail address shall be deemed to have been received by the owner of that e-mail address within one (1) working day of same having been successfully sent.

# 78. AWARDS

78 Award

78.1 Award of the FAP colors – conditions

78.1.1 The officially registered blazer and badge of the association, referred to as the 'colours' of the association, shall not be worn by any person under any circumstances whatever unless awarded to that person by the association in writing, and

78.1.2 The award by the association of its colours shall be governed by the provisions that;

78.1.2.1 The badge awarded to and worn by any player for representation of the association on the field of play shall be different and distinctive in design from the badge awarded to any other person for a reason or reasons other that actual representation on the field of play as a player shall be known as the 'officials badge', and

78.1.2.2 The badge awarded by the association to any person whatever, whether a player or otherwise, shall be so awarded at the expense of and provided by the association; and

78.1.2.3 The blazer of the association shall not be awarded as such, but every person whether a player or otherwise, to whom the badge of the association shall have been awarded, shall be entitled, on production of a written authority of the association and at his own expense, to purchase and wear such registered blazer of the association, and

78.1.2.4 No service whether by representation on the field of play as a player or in any administrative or official capacity, rendered prior to the first day of March 1946, shall be reckoned, or taken into account by the association when considering the award of colours in terms of this Article, except in the case of an award to a Life member of the association.

78.2 To whom colors may be awarded

78.2.1 Subject to the conditions set out in 78.1 above the colours of the association may be awarded as follows:

78.2.2 Player's Badge

78.2.2.1 The Player's Badge shall be awarded to any registered player of the association who since the first day of March 1946 has represented the association as a player on the field of play;

78.2.2.1.1 In any one match against an overseas touring team sponsored by the South African Football Association

78.2.2.1.2 In any three matches in any Inter district tournament or competition.

78.2.3 Official's Badge

78.2.3.1 The Official's Badge shall be awarded to;

78.2.3.1.1 A Manager and / or Coach who since the first day of march 1946, has served as official manager and / or coach to an officially selected team representing the association for any two matches against an overseas Touring team sponsored by the Football Association of South Africa of for any three matches in any Inter district tournament or competition.

78.2.3.1.2 An officer of the association who since the first day of March 1946, has served as an officer of the association, as defined in Article 18 above, for a period of not less than five years in all, and to

78.2.3.1.3 A member of the Executive committee of the association who, since the first day of March 1946, shall have rendered meritorious service as a member of the Executive committee, as constituted in terms of Article 17 above, for a period of not less than five years in all, and to

78.2.3.1.4 Any Life member of the association immediately on his appointment.

78.2.4 Junior Badge

78.2.4.1 The registered badge of the association for juniors with appropriate inscription shall be awarded to any registered player of the association who has been represented the association as a player.

78.2.4.2 On the field of play in any three officials Inter Provincial matches in any one age group.

78.2.4.3 The registered badge for juniors with appropriate inscription shall be awarded to the Manager / Coach of any of the association's age group teams who has managed three official Inter-provincial matches in one age group in one season and who has been recommended by the Executive committee.

78.2.5 Official Tie

78.2.5.1 Anyone who has been awarded a badge in terms of this Article shall be entitled to wear the official tie of the association.

78.3 Award of the association medal of merit

78.3.1 The association shall institute, with immediate effect, a special medal to be known as the Football Association of Pretoria's Medal of Merit which shall be open for award by the association to any person in recognition of not less than fifteen years outstanding and meritorious service to and in the interests of the game of association football within South Africa, subject to the provision that.

78.3.1.1 Recommendation for the award of such Medal of Merit shall be submitted by the Executive committee annually to the association at the Annual Congress and no award shall be made except with the approval of the delegates

present at such Annual Congress, and

78.3.1.2 At any time after the first award of such medal of Merit to any person a 'bar' to the medal may be awarded to the same person in recognition of any further act or of continued rendition of outstanding service to the game of association football provided that no such award of a 'bar' to the medal of Merit shall be made except with the approval of the delegates present at an Annual Congress.

78.4 Award of the associations certificate of merit

78.4.1 The association shall also institute, with immediate effect, an award to be known as a 'Certificate of Merit' which shall be open for award by the association to any person in recognition of not less than ten years outstanding service or services to and in the interests of the game of association football within South Africa but especially within the area controlled by the association subject to the condition that recommendation for the award of such certificates shall be submitted by the Executive committee to the Annual Congress and no award shall be made except with the approval of the majority of the delegates present at such Annual Congress.

78.4.1.1 The Financial Committee may at its discretion present any member being awarded for outstanding services to the FAP with a certificate and/or a plaque and/or a gratuity which may not be more than R5000.00

**ADOPTED BY THE FAP CONGRESS HELD AT Pretoria University ON THIS THE 27TH DAY OF November 2024**



**A G Ferreira**

**FAP ANNUAL CONGRESS 27th November 2024**
**CHAIRPERSON**

**CERTIFIED TO BE IN LINE WITH SAFA STATUTES ON THIS 26 DAY OF SEPTEMBER 2024.**

**AMENDMENT HISTORY**
**Version 4 – Statutes re-written to be compliant and in line with SAFA Statutes of 26th September 2024 as provided by Tshwane Regional FA.**

**Version 5 – on going updates as per SAFA / TRFA**
**Version 5 (2026) – Treasurer proposes honorarium**
**Version 5 (2026) – Finance Committee Suspension and Expulsion**
**Version 5 (2026) – SAFA's Insurance (Delphisure)**
**Version 5 (2026) – Nomination criteria Quadrennial elections**